

MEETING NOTICE:

PUBLIC WORKS COMMITTEE FOR VILLAGE OF WINNECONNE

Thursday, August 4, 2016 @ 12:30 p.m. at Municipal Building, Annex Room, to consider;

Call to Order

Public Participation

Communications

Approve Minutes from July 12, 2016 meeting

Operations Progress:

Foreman's Report – Jon Behm

Grounds/Facilities Report – Mike Cook

MCO Report – Brandon Kaufman

Old Business

MSA Well and Facility Work Plan Update – Draft Report

- Discussion on how to move forward

Proposal for East window repair

- Update and how to move forward

Ordinance creation for Garbage and Recycling Totes – Discussion

New Business

Capacity Management, Operations, and Maintenance (CMOM) Program

- Overview

Elementary School side walk and carriage walks proposal

- Discussion
- Decision

Sovereign State Storage Space (Per Village Board)

- Discussion

Village Storage Space

- Discussion

Resolution 8.1-2016 #JustFixItWI Transportation Funding Resolution

North 3rd Ave Right-of-Way Acquisition

- Discussion
- Jason Harmon invisible fence reimbursement
 - o Decision

Set next meeting date and adjourn

Kirk Ruetten

Public Works Director

Pursuant to WI State Statute 985.02(1)(b); notice is hereby given that Village Board Members may also be present at this meeting for informational purposes.

PUBLIC WORKS – July 12, 2016 at 12:30 p.m.

Meeting called to order by Chairperson Hoenecke.

Members present: Hoenecke, Beiser, and Lehr.

Members absent: None

Also present: DPW Kirk Ruetten, Village Administrator Mitch Foster, Public Works Foreman Jon Behm.

Public Participation

- North 6th Avenue and Twin Harbor Drive storm sewer issue
- DPW Ruetten reviewed letter – thank you for cleaning catch basins.

Communications

- None.

Approve Minutes from June 14, 2016 Meeting

MOTION by Lehr, seconded by Beiser, to approve the June 14, 2016 Public Work minutes as presented.

Carried by voice vote.

Operations Progress:

- Foreman's Report given by Jon Behm.
- Grounds/Facilities Report given by DPW Ruetten.
- MCO Report given by Brandon Kaufman.
 - o Pumping about an extra 120,000 per day. Leak somewhere just have to find it.
- DPW Report given by Kirk Ruetten.

Tour of Facility - no really big issues but a lot of maintenance needs to be addressed.

Old Business

MSA Well and Facility Work Plan Update – Draft Report

- Discussion on how to move forward

Proposal for East Window Repair

- Reviewed by DPW Ruetten
- Expensive project much bigger than originally thought
- Financing??

Discussion – Main Street Project – Special Assessment/Village

- Proposing to write a contract – Mike from Omni – about 20 – 30 people

Ordinance Creation for Garbage and Recycling Totes – Discussion

- Recommended wait . . .address again at a later date.
- Examples from other communities to committee members.
- Include commercial and residential.

The Landings Condo Association Garbage Issue – Discussion

- Received letter with proposed storage of all totes.
- Have Thursdays pickup .
- Hire someone to roll out on Wednesday and return totes to storage area on Thursday.

- Fence permit required.

MOTION by Beiser, seconded by Lehr, to approve The Landing Condo Association garbage issue as presented. Carried by voice vote.

Phone System FRI – Discussion/Decision

- Reviewed by Village Administrator Mitch Foster
- Leads to bigger discussion of budget priorities for public works dept for 2017
- Please review the options carefully . . . any questions.
- Mitch excused at 12:52 p.m.

New Business

Trees on South 1st Street Right of Way

- Discussion - researching prior agreements. Trees are dying.
- Mitch asked to take it off agenda . . . may hire someone at their own cost.
- Raises issue with other right-of-ways.
- Leads to another discussion – storm sewer easements – for another time.

Waste Water Sludge Hauling Contract

- Not many people in area do this kind of work.

MOTION by Beiser, seconded by Lehr, to recommend Village Board approve the Agreement for Hauling of Wastewater Treatment Sludge with Jeff Waldvogel Turcking, Inc. Carried by voice vote.

Set next meeting date and adjourn

- August 4th at 12:30 p.m. at the Municipal Center.

MOTION by Beiser, seconded by Lehr, to adjourn.

1:41 p.m.

Jacquin Stelzner
Clerk-Treasurer
Village of Winneconne

August, 2016 Public Works Operations Report

Operations:

1. 60 Public Works and Zoning permits issued to date in 2016 (listing attached);
2. 99 Service Requests to date in 2016 (listing attached);
3. Public Works;
 - a. S. 5th Ave & Green Wing street project set up and shouldering
 - b. Sovereign State set up and clean up
 - c. Opened N. 5th Street and Birch for possible water leak
 - d. Pulverized top soil
 - e. Street painting finished for the year
 - f. Street Sweeping Program
4. Grounds/Facilities;
 - a. Field number 2 had to be redone due to water and use damage
 - b. Weeds have been sprayed for the second time this year
 - c. Sovereign State set up and cleanup
 - d. Seasonal grounds mowers continuing on maintenance plan
 - e. Park shelters and Rec plan for the summer is ongoing
5. Water Utility (MCO):
 - a. 218 Diggers Hotline Locates to Date 2016 (listing attached)
 - b. Investigated possible leak on N. 5th St.
 - c. MCO finished exercising valves on all Street named roads
 - d. Continue with Meter change out schedule in book #2
 - e. Changed out Brine meter and pump at Well #1
 - f. Getting quotes for reservoir cleaning/inspection
6. Waste Water Treatment Plant (MCO):
 - a. Check valve on the Effluent re-use pump has been changed out and we are now off Village water
 - b. Repairs to the Chlorine feed pump were made due to high fecal counts
 - c. CMOM program has been finished and submitted before deadline
 - d. Generator load test on N. 6th Ave lift station
 - f. Repairs and cleaning of Force main were made at the Landings lift station
 - f. Aeration pump #4 is currently down, we are investigating the issue

All work during this period was a combined effort of the entire Public Works Staff.

DPW Report:

- Working with OMNNI Associates and Wis DOT, on Bridge and Main St. Project, the Village has several requirements that are needed for design considerations.
- Working on the Village Standard Specifications for Public Works Construction
- Working on the Capacity, Management, Operations & Maintenance (CMOM) program w/ MCO, due August 1st
- Working with the school engineers on total suspended solids (TSS) storm water management plan for addition.

Diggers Hotline Notices - 2016						
	Ticket #	Start Date	Name of Caller	Name of Company	Location	Type of Work
1	20160201292	1/7/2016	Ronna Clausen	ACT Signs LLC	354 S. 5th St.	sign/post installation
2	20160202466	1/8/2016	Ronna Clausen	ACT Signs LLC	100 Tower Road	sign/post installation
3	20160302355	1/20/2016	Bea Rodencal	Alliant Energy	35 S. 3rd St.	replace a pole
4	20160400713	1/22/2016	James Stuebs	Henkels & McCoy	Meadow btween 5th and 7th Ave.	replacing O/H transmission structures
5	20160502537	2/1/2016	Ralond La Fond	Evolution Communications	160 Captains Ct.	repairing a CATV line
6	20160602341	2/8/2016	Ronna Clausen	ACT Signs LLC	534 Adams St.	sign/post installation
7	20160901793	2/26/2016	Andy Kettleson	ACT Signs LLC	504 E. Main St.	sign/post installation
8	20161001651	3/4/2016	Bea Rodencal	Alliant Energy	507 S. 1st St.	install a riser support post
9	20161105957	3/14/2016	Ronna Clausen	ACT Signs LLC	306 S. 2nd Ave.	sign/post installation
10	20161107851	3/15/2016	Gerome Nowak		740 Spruce St.	putting in some water proofing along the foundation
11	20161108574	3/16/2016	Brett Ellis	Ellis Fence Company	281 Green Wing Drive	installing fence
12	20161201587	3/17/2016	Bea Rodencal	Alliant Energy	S. 3rd St. and Taylor St.	install a gas main marker
13	20161203790	3/18/2016	Bea Rodencal	Alliant Energy	1084 Grant St.	gas service mnt work
14	20161211703	3/23/2016	Ronna Clausen	ACT Signs LLC	1119 Poppy Lane	sign/post installation
15	20161303884	3/28/2016	Bobbie Dake	West Shore Group	200 Captains Ct.	bury CATV drop
16	20161303888	3/28/2016	Bobbie Dake	West Shore Group	160 Captains Ct.	bury CATV drop
17	20161303895	3/28/2016	Bobbie Dake	West Shore Group	118 N. 8th Ave.	bury CATV drop
18	20161303912	3/28/2016	Bobbie Dake	West Shore Group	206 N. 7th Ave.	bury CATV drop
19	20161306874	3/29/2016	Ronna Clausen	ACT Signs LLC	6 Admirals Way	sign/post installation
20	20161307054	3/29/2016	Neil Michaelson	WI DOT	W. Main St. and S. 1st St.	soil borings
21	20161307097	3/29/2016	Neil Michaelson	WI DOT	W. Main St. and S. 1st St.	soil borings
22	20161307130	3/29/2016	Neil Michaelson	WI DOT	E. Main St. and N. 1st Ave.	soil borings
23	20161307158	3/29/2016	Neil Michaelson	WI DOT	N. 1st Ave. and E. Main St.	soil borings
24	20161307720	3/30/2016	Lincoln Foster	Homeowner	25 S. 2nd Ave.	stump removal
25	20161307951	3/30/2016	Bea Rodencal	Alliant Energy	34 S. 4th St.	replace a gas service
26	20161307957	3/30/2016	Bea Rodencal	Alliant Energy	607 N. 7th St.	replace a gas service
27	20161400247	3/28/2016	Kirk Ruetten	Village of Winneconne	Grant St. and S. 1st Street	repairing a watermain break
28	20161400399	3/31/2016	Bill Boening	Homeowner	332 Division St.	placing a driveway
29	20161404067	4/8/2016	Mark Anderson	Homeowner	221 N. 11th Ave.	planning for deck removal and landscaping
30	20161406881	4/4/2016	Kayla Kallas	Kascade Plumbing	200 Birch St.	repairing sewer lateral
31	20161414748	4/4/2016	Kayla Kallas	Kascade Plumbing	110 Washington St.	repairing water leak
32	20161504559	4/8/2016	Bobbie Dake	West Shore Group	910 Maple Sdtd.	bury CATV drop
33	20161509634	4/11/2016	Jessica Weinhart	Sure-Dry Basement Systems	710 Oak St.	foundation repair
34	20161510144	4/12/2016	Jesse Gross	homeowner	210 S. 4th St.	installing a fence
35	20161511513	4/8/2016	Bea Rodencal	Alliant Energy	34 S 4th St.	replace a gas service
36	20161511531	4/8/2016	Bea Rodencal	Alliant Energy	607 N. 7th St.	replace a gas service
37	20161513263	4/13/2016	Andy Kettleson	ACT Signs LLC	1116 Poppy Lane	sign/post installation
38	20161604242	4/14/2016	Bobbie Dake	West Shore Group	17 S. 5th St.	bury CATV drop
39	20161604366	4/14/2016	Colleen Kutchin	Homeowner	409 S 1st St.	tree planting
40	20161606623	4/12/2016	Kayla Kallas	Kascade Plumbing	200 Birch St.	repair sewer lateral
41	20161609090	4/18/2016	Chris Edwards		310 S 3rd St.	building addition
42	20161611960	4/18/2016	David Norton	Homeowner	204 N 10th Ave	installing posts
43	20161614682	4/19/2016	Amanda Ankerson	American Fence	100 Wolf Run	fence installation
44	20161618378	4/20/2016	Jon Behm	Village of Winneconne	S Main St. and N 7th St.	waterline installation
45	20161618355	4/18/2016	Bea Rodencal	Alliant Energy	34 S 4th St.	replace a gas service
46	20161621342	4/20/2016	Dan Cable	Homeowner	240 Lincoln	tree planting
47	20161621477	4/21/2016	Andy Kettleson	ACT Signs LLC	302 Riverview Dr.	sign/post installation
48	20161703823	4/21/2016	Bobbie Dake	West Shore Group	319 S. 2nd St.	bury CATV drop
49	20161704166	4/21/2018	Dawn Houle	Homeowner	1105 Twin Harbor Dr.	fencing in pool
50	20161706682	4/22/2016	Dave Ihrig	Village of Winneconne	110 Harbor Pointe Ct.	repairing a curb stop
51	20161713310	4/25/2016	Ben Meyer	Homeowner	914 Oak St.	install a gravel driveway
52	20161715340	4/25/2016	Bobbie Dake	West Shore Group	419 S 1st St	bury CATV drop

53	20161717411	4/26/2016	Bea Rodencal	Alliant Energy	834 Twin Harbor Dr	replace gas service
54	20161717766	4/26/2016	Debroah Ruedinger	Homeowner	419 S. 1st St.	bury CATV drop
55	20161718812	4/21/2016	Dawn Houle	Homeowner	1105 Twin Harbor Dr.	fencing in a pool
56	20161720895	4/27/2016	Kayla Torari	Homeowner	129 N 6th Ave.	installing a deck
57	20161720910	4/27/2016	Phillip Ertmer	KWIK shade tree service	904 E. Main St.	digging for a tree
58	20161720844	4/27/2016	Justin Petrack	Homeowner	118 S. 3rd Ave	roto tiling
59	20161802036	4/28/2016	Kristi Schmidt	Homeowner	218 N. 7th Ave.	landscaping
60	20161804875	4/28/2016	Gwen Bomann	Valley by Owner	611 N 7th St.	sign/post installation
61	20161805430	4/29/2016	Rosemarie Ott	Homeowner	611 N. 7th St.	installing for sale sign
62	20161817312	5/3/2016	Jeff Rahner	Homeowner	Water Front Park	installing banner stakes
63	20161817416	5/3/2016	Kari Peilletier	Homeowner	217 N. 11th Ave.	installing a patio
64	20161820960	5/4/2016	Martin Brethouwer	Homeowner	820 Riverview Dr.	batting cage
65	20161821715	5/4/2016	Heather Anderson	Homeowner	218 N 11th Ave.	installing a pole for basketball hoop
66	20161821841	5/4/2016	Lee Bertram	Homeowner	221 N. 11th Ave.	installing an addition to the home
67	20161818656	5/3/2016	Don Buza	Point of Beginning	N 9th Ave and Wolf Run	survey work
68	20161900275	5/5/2016	Mary Lou Schroeder	Historical Society	611 W. Main St.	landscaping
69	20161900283	5/5/2016	Chris Gehrke	Homeowner	527 Birch St.	bury electric service
70	20161900345	5/11/2016	Ryan Miller	homeowner	26 N 4th St.	landscaping
71	20161901195	5/5/2016	Dave Schumann	Homeowner	408 S. 1st St.	dig in an electric line
72	20161903238	5/5/2016	Marlene Papendorf	Luaders Law Office	218 E. Main St.	move a sign post
73	20161903693	5/10/2016	Linda Geffers	Homeowner	117 N 6th Ave	landscaping
74	20161907274	5/6/2016	Brian Arpke	Homeowner	1009 Twin Harbor Dr.	landscaping
75	20161910010	5/6/2016	Bea Rodencal	Alliant Energy	221 N. 11th Ave	relocate UG electric cable
76	20161913723	5/9/2016	Jaimie Schmitt	Homeowner	1128 Poppy Lane	installing pad and a fire pit
77	20161916417	5/10/2016	Steve Stenard	Chief Liquid Waste Inc.	210 Tower Road	removing sod
78	20161917047	5/10/2016	Jon Behm	Village of Winneconne	Grant St. and Ingersoll Road	installing sign posts
79	20161917103	5/10/2016	Jon Behm	Village of Winneconne	Cleveland St. and S 5th St.	installing sign posts
80	20161917150	5/10/2016	Jon Behm	Village of Winneconne	W. Main St. and N. 7th St.	installing sign posts
81	20161918369	5/10/2016	Sharon Wood	Zilliges Materials	395 Sunset Lane	landscaping
82	20161920252	5/10/2016	Shawn Henke	homeowner	509 Adams St.	excavating a sewer line
83	20162003496	5/9/2016	Tony Leichtfuss	homeowner	408 S. 3rd St.	stump grinding
84	20162004019	5/9/2016	Heather Ganske	Thones Utility Construction	403 S. 1st Ave	bury drop for AT&T
85	20162004113	5/9/2016	Heather Ganske	Thones Utility Construction	1147 Barbary Ln.	bury drop for AT&T
86	20162004255	5/9/2016	Dennis Jahnke	Stuarts Landscaping	409 S 1st St.	plant one tree
87	20162005170	5/9/2016	Justin Bolwerk	Homeowner	1108 Poppy Lane	planting trees
88	20162005529	5/9/2016	Adam Bunck	Homeowner	1115 Mistletoe Lane	tree planting
89	20162011511	5/16/2016	April Flanigan	Homeowner	327 S. 3rd St.	putting in a mailbox
90	20162017241	5/17/2016	Andy Kettleson	ACT Signs LLC	417 S 3rd St.	sign/post installation
91	20162017494	5/17/2016	Andy Kettleson	ACT Signs LLC	24 N 3rd St	sign/post installation
92	20162023346	5/18/2016	Greg Zolkowski	Radtke Contractors	25 Windustrial Road	digging test holes
93	20162106587	5/20/2016	Neil Michaelson	WI DOT	W. Main St. and S. 1st St.	soil borings
94	20162106638	5/20/2016	Neil Michaelson	WI DOT	E. Main St. and N. 1st Ave.	soil borings
95	20162106671	5/20/2016	Neil Michaelson	WI DOT	W. Main St. and S. 1st St.	soil borings
96	20162115795	5/23/2016	Ronna Clausen	ACT Signs LLC	804 Willow St.	sign/post installation
97	20162121568	5/25/2016	Dawn Houle	Homeowner	1105 Twin Harbor Dr.	pool and fence installation
98	20162123443	5/25/2016	Nathan Edlebeck	Homeowner	1123 Mistletoe Lane	installing a clothesline pole
99	20162123657	5/25/2016	Bobbie Dake	West Shore Group	395 Sunset Lane	bury CATV drop
100	20162124343	5/26/2016	Patricia Vehler	Homeowner	101 S. 2nd Ave.	planting plants
101	20162204681	5/26/2016	Barbara Roberts	Homeowner	124 Jefferson St.	planting bushes
102	20162204757	5/26/2016	Bobbie Dake	West Shore Group	701 Old Orchard Road	bury CATV drop
103	20162204821	5/26/2016	Theresa Curtis	Homeowner	209 N. 7th Ave.	garden expansion
104	20162208616	5/27/2016	Martin Brethouwer	Homeowner	820 Riverview Dr.	fence installation
105	20162209769	5/27/2016	Bea Rodencal	Alliant Energy	221 N. 11th Ave.	relocate UG electric cable
106	20162217999	6/1/2016	Andy Kettleson	ACT Signs LLC	752 Willow St.	sign/post installation

107	20162220062	6/6/2016	Steve Prosek	Homeowner	528 Elm St.	mailbox installation
108	20162302876	6/3/2016	David Freimuth	Eden Irrigation LLC	395 Sunset Lane	installing irrigation system
109	20162307510	6/6/2016	Heather Ganske	Thones Utility Construction	218 N. 8th Ave.	bury drop for AT&T
110	20162308299	6/6/2016	Heather Ganske	Thones Utility Construction	740 Spruce St.	bury drop for AT&T
	20162308865	6/6/2016	Andy Kettleson	ACT Signs LLC	1148 Calypso	sign/post installation
111	20162310494	6/6/2016	Nikki Burmeister	Warning Lites of Appleton	W1 116 and Grant St.	sign/post installation in ROW
112	20162310521	6/6/2016	Nikki Burmeister	Warning Lites of Appleton	W1 116 and Grant St.	sign/post installation in ROW
113	20162312114	6/7/2016	Bobbie Dake	West Shore Group	1056 Calypso	bury CATV drop
114	20162317684	6/9/2016	Greg Zolkowski	Radtke Contractors	400 N 9th Ave.	drain tile installation
115	20162400328	6/9/2016	Hailey Roth	Homeowner	218 S 3rd St.	burying gas/waterline
116	20162403113	6/6/2016	Kirk Ruetten	Village of Winneconne	220 N 9th Ave.	repairing break water line
117	20162408508	6/10/2016	Bobbie Dake	West Shore Group	395 Sunset Lane	bury CATV drop
118	20162409038	6/10/2016	Heather Ganske	Thones Utility Construction	417 Parkway Dr.	bury drop for AT&T
119	20162409797	6/10/2016	Bobbie Dake	West Shore Group	220 Twin Harbor Dr.	bury CATV drop
120	20162416542	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	Grant St. and Hwy 116	sign/post installation in ROW
121	20162416101	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	N. 9th St. and W. Main St.	sign/post installation in ROW
122	20162416145	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	W. Main St. and N. 9th St.	sign/post installation in ROW
123	20162416186	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	W. Main St. and N. 6th St.	sign/post installation in ROW
124	20162416205	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	W. Main St. and N. 5th St.	sign/post installation in ROW
125	20162416212	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	W. Main St. and N. 4th St.	sign/post installation in ROW
126	20162416717	6/14/2016	Jack Dodd	Village of Winneconne	S. 5th Ave. and Memorial Dr.	road construction
127	20162416227	6/14/2016	Nikki Burmeister	Warning Lites of Appleton	W. Main St. and N. 9th St.	sign/post installation in ROW
128	20162416794	6/14/2016	Jack Dodd	Village of Winneconne	Green Wing Dr. and S. 5th Ave.	road construction
129	20162417027	6/14/2016	Kevin Kellogg	homeowner	517 N. 7th St.	installing a driveway and adding gravel and dirt
130	20162417649	6/14/2016	Jeanne Lehr	Winneconne Market Days	E. Main St. and N. 13th Ave.	sign installation
131	20162417673	6/14/2016	Jeanne Lehr	Winneconne Market Days	33 S. 1st St.	sign installation
132	20162420038	6/15/2016	Brady Bennett	Trees by Brady	400 N. 9th Ave.	tree planting
133	20162124195	6/15/2016	Ronna Clausen	ACT Signs LLC	215 N. 10th Ave.	sign/post installation
134	2016241808	6/15/2016	Keith Johnson	Homeowner	310 N. 7th St.	tree planting
135	20162421943	6/14/2016	Dustin Schroeder	Mr. Rooter Plumbing	509 Adams St.	repairing drain line
136	20162503818	6/16/2016	Debbie Hurley	West Shore Group	534 Old Orchard Rd	bury CATV drop
137	20162804415	6/16/2016	Lisa Jacob	West Shore Group	711 N 7th St	bury CATV drop
138	20162507049	6/17/2016	Jerry Zamroz	Winneconne Schools	233 S 3rd Ave	digging up a broken sub pump line
139	20162506922	6/17/2016	Justin Bornemann	Homeowner	1136 Poppy Ln	tilling/gardening/fire pit installation
140	20162507324	6/17/2016	John Zitzner	Homeowner	404 Lincoln St	planting bushes/ installing pipes for webbing
141	20162508765	6/17/2016	Jeff Koernigs	Evolution Communications	Meadow Ln	installing fiber cable conduit for mainline cable
142	20162509038	6/17/2016	James McConnell	Homeowner	1116 Poppy Lane	building a shed/planting trees
143	20162510346	6/21/2016	Mark Marotz	Security Fence & Supply Co	1105 Twin Harbor Dr.	fence installation
144	20162514480	6/22/2016	Jeff Koernig	Evolution Communications	Grant St	cable TV install
145	20162514506	6/22/2016	Jeff Koernig	Evolution Communications	212 N 8th Ave	cable TV install
146	20162514506	6/22/2016	Jeff Koernig	Evolution Communications	212 N 8th Ave	landscaping
147	20162515020	6/22/2016	Jann Berglund	Homeowner	440 Sunset Ln	ditch cleaning
148	20162516230	6/22/2016	Jon Behm	Village of Winneconne	Twin Harbor Dr	bury CATV drop-driveway bore
149	20162517487	6/22/2016	Lisa Jacob	West Shore Group	1114 Twin Harbor Dr	replacing cable TV line
150	20162517533	6/22/2016	Jeff Koernigs	Evolution Communications	1056 Calypso Dr	tree transplanting
151	20162517742	6/23/2016	Brady Bennett	Trees By Brady	1116 Poppy Lane	bury CATV Drop
152	20162519364	6/23/2016	Debbie Hurley	West Shore Group	203 S 2nd Ave	corrected address from 201655197743
153	20162520145	6/23/2016	Lisa Jacob	West Shore Group	175 Twin Harbor Dr.	removing stumps
154	20162520399	6/23/2016	James Garvey	Murphy Concrete	116 and Grant St.	replacing guard rail
155	20162520457	6/23/2016	James Garvey	Murphy Concrete	116 and Grant St.	tent installation
156	20162520772	6/23/2016	Marty Paulick	Wood Wonders	910 E. Main St.	running a power line
157	20162605618	6/24/2016	Jeneane Schmidt	Homeowner	1155 Barbary Lane	installing road signs
158	20162609535	6/27/2016	Lynette Bastain	DBL-D Landscape	9th St. and W. Main St. ?	landscaping
159	20162611664	6/27/2016	Todd Hereford	Homeowner	525 S. 1st St.	

160	20162613060	6/27/2016	Lisa Jacob	West Shore Group	203 S. 2nd Ave.	bury CATV drop
161	20162613338	6/27/2016	Selene Finch	Homeowner	27 Taylor St.	survey for home sale
162	20162613313	6/28/2016	James Richter	Homeowner	418 Birch St.	tree removal and planting
163	20162700226	6/30/2016	Heather Ganske	Thones Utility Construction	24 N 3rd St.	bury drop for AT&T
164	20162702696	6/27/2016	Kirk Ruetten	Village of Winneconne	Division St. & N 6th St.	watermain break repair
165	20162704305	6/30/2016	Bobbie Dake	West Shore Group	133 S. 2nd Ave.	bury CATV drop
166	20162704819	6/30/2016	Tricia Trilling	(Ken Tritt)	207 N. 9th Ave.	removing berm and removing deck and installing fence
167	20162706761	7/1/2016	Andy Kettleson	ACT Signs LLC	1115 Barbary Lane	sign/post installation
168	20162708091	7/1/2016	Andy Kettleson	ACT Signs LLC	212 N. 7th Ave.	sign/post installation
169	20162709654	7/5/2016	Jeff Koenig	Evolution Communications	212 N. 8th Ave	cable TV install
170	20162709658	7/5/2016	Jeff Koenig	Evolution Communications	Grant St. and Calypso Dr.	cable TV install
171	20162709661	7/5/2016	Jeff Koenig	Evolution Communications	1056 Calypso Dr.	replacing cable TV line
172	20162712646	7/5/2016	Amanda Baranczyk	homeowner	118 N 4th St.	fence installation
173	20162714520	7/6/2016	Bobbie Dake	West Shore Group	510 S 3rd St	bury CATV drop
174	20162714590	7/6/2016	Bea Rodencal	Alliant Energy	233 S 3rd Ave	replace gas service riser pipe
175	20162716512	7/6/2016	Bobbie Dake	West Shore Group	804 Willow St.	bury CATV drop
176	20162714590	7/7/2016	Bobbie Dake	West Shore Group	11 N 6th Ave	bury CATV drop
177	20162800244	7/8/2016	Lanete Pomplun	Marty Blue Sky Nursery	603 Twin Harbor	landscaping
178	20162800844	7/8/2016	Bea Rodencal	Alliant Energy	229 N. 8th Ave.	retire a gas service tap
179	20162802691	7/8/2016	Pat Bray	PSI	100 Wolf Run	soil borings
180	20162802989	7/8/2016	Pat Cadigan	Tri-County Paving	S. 5th Ave. and Memorial Dr.	road construction
181	20162803005	7/8/2016	Pat Cadigan	Tri-County Paving	Green Wing and S. 5th Ave.	road resurfacing
182	20162804477	7/8/2016	Bobbie Dake	West Shore Group	525 S. 1st St.	bury CATV drop
183	20162804714	7/8/2016	Cassandra Running	Homeowner	911 Elm St.	putting in a flagpole
184	20162814863	7/13/2016	Andy Kettleson	ACT Signs LLC	1032 Calypso Dr.	sign/post installation
185	20162815030	7/13/2016	Ronna Clausen	ACT Signs LLC	1032 Calypso Dr.	sign/post installation
186	20162815363	7/13/2016	Bobbie Dake	West Shore Group	215 N 7th St.	bury CATV drop
187	20162815924	7/18/2016	Tracy Siehr	Subsurface Exploration Services	W. Main St. and N. 1st St.	soil borings
188	20162902011	7/14/2016	Holly Selwitschka	Village of Winneconne	Marble Park	Sovereign State Day events
189	20162902693	7/14/2016	Amanda Ankerson	American Fence	175 Twin Harbor Dr.	fence installation
190	20162902935	7/14/2016	Bobbie Dake	West Shore Group	730 Main St.	bury CATV drop
191	20162904506	7/14/2016	Shell Tooke	Zillges Materials	1108 Aster Lane	new home construction
192	20162904548	7/14/2016	Shell Tooke	Zillges Materials	1112 Aster Lane	new home construction
193	20162912584	7/18/2016	Jon Behm	Village of Winneconne	N 5th St. and Birch St.	watermain repairs
194	20162913687	7/19/2016	Brett Ellis	Ellis Fence Company	207 N 9th Ave.	installing a fence
195	20162915196	7/19/2016	Colleen Kutchin	Homeowner	409 S 1st St.	tree planting
196	20162917308	7/18/2016	Jeff Koenig	Evolution Communications	212 N 8th Ave	cable tv install
197	20162917311	7/15/2016	Jeff Koenig	Evolution Communications	1056 Calypso	replacing cable tv line
198	20162917514	7/15/2016	Jeff Koenig	Evolution Communications	Grant St.	cable TV install
199	20162916257	7/19/2016	Josh Wade	Arbor Green Inc.	W. Main St. and N. 9th St.	guardrail installation
200	20163004673	7/21/2016	Aaron Ness	DBL-D Landscape	103 N. 3rd St.	bury electric service
201	20163008859	7/20/2016	Lynette Bastian	Winnebago County Highway	W/ 116 & Whispering Way	installing road signs
202	20163012868	7/25/2016	Bill Demler	Great Escapes Landscaping	Grant St. and W/ 116	culvert installation
203	20163013548	7/26/2016	Chad Huss	Zillges Materials	1056 Calypso Dr.	landscaping
204	20163016937	7/22/2016	Shell Tooke	Zillges Materials	1108 Aster Lane	new home construction
205	20163019448	7/28/2016	Cheryl Kempf	Homeowner	334 Cleveland St.	rototilling and gardening
206	20163101689	7/28/2016	Jon Behm	Village of Winneconne	S 3rd St. and Taylor St.	guardrail installation
207	20163101720	7/28/2016	Jon Behm	Village of Winneconne	N. 6th St. and Elm St.	guardrail installation
208	20163101761	7/28/2016	Lisa Lauthenschlager	Homeowner	403 Meadow Lane	building a deck
209	20163101745	7/28/2016	Jon Behm	Village of Winneconne	Oak St. and N. 9th St.	guardrail installation
210	20163101768	7/28/2016	Jon Behm	Village of Winneconne	N. 6th St. and Elm St.	guardrail installation
211	20163102266	7/28/2016	Pat Bray	PSI	100 Wolf Run	soil borings
212	20163104001	7/28/2016	Bobbie Dake	West Shore Group	202 N. 10th Ave.	bury CATV drop
213	20163104665	7/29/2016	Mark Anderson	homeowner	221 N. 11th Ave.	water drain/line installation

214	20161404067	4/8/2016	Mark Anderson	homeowner	221 N. 11th Ave.	deck removal and landscaping (transmit date 7/26/16)
215	20163106509	7/29/2016	Jim Griese	homeowner	1143 Barbary Lane	removing concrete posts and pad
216	20163106878	7/29/2016	Jay Olson	contractor	802 Twin Harbor Dr.	building a new deck
217	20163109472	8/1/2016	Jeff Koenigs	Evolution Communications	Grant St. & Calypso Dr.	cable TV install
218	20163109481	8/1/2016	Jeff Koenigs	Evolution Communications	1056 Calypso Dr.	replacing cable TV line
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2016 Village Service Requests									
Request #	Date	Submitted	Property Address	Type of Work	Dept.	Service Request	Action Taken	Completed	Follow Up
2016-032	3/16/2016		403 S 1st Ave	Cloudy water	MCO	Jeanne Lehr called, she has cloudy water	Jeff thinks its Jeanne's water heater	3/7/2016	
2016-034	3/17/2016		211 S First St	Chipping	streets	Chip brush on terrace	Dave and Andy chipped	3/22/2016	
2016-035	3/21/2016		N 6th Ave	Chipping	streets	Chip brush on terrace	Dave and Andy chipped	3/22/2016	
2016-036	3/24/2016		13 N 4th Ave	Driveway sink hole	MCO	driveway has a sink hole, would it be because of sewer lateral?	Kirk and Jeff think it has nothing to do with the sewer lateral-may do a follow up	3/25/2016	
2016-037	3/28/2016		530 Meadow Lane	mailbox	streets	mailbox was knocked over and smooched by the plow	pushed port straight-Jon Behm	3/29/2016	
2016-038	4/5/2016		222 N 8th Ave	Compost delivery	streets	3 yards of compost for Richard Krueger	delivered 3 yds. of compost to tarp next to driveway-Jon Behm	4/14/2016	
2016-039	4/7/2016		329 Prospect	gravel	streets	need gravel delivered again for ditch	Dave and Jon put 3/4" crusher at the end pf driveway, if need a ditch job and culvert from Leo's driveway to prospect to fix the problem	4/8/2016	
2016-040	4/7/2016		360 Captains Court	mailbox	streets	Janine Bolker said her mail box was knocked down again and is now missing. She is a Chicago resident and her neighbors sent her a picture of when the guys knocked it down??	Put one of our temp. mail boxes next to the post, will ask Kirk how or if we are fixing this one. -Called and left message, they picked out one, we will pay for and install.	4/8/2016	
2016-041	4/12/2016		105 N 8th Ave	Chipping	streets	pine tree cut and is on terrace	chipped branches at curb side	4/14/2016	
2016-042	4/12/2016		210 N 8th Ave	Chipping	streets	branches need chipping on terrace	chipped branches at curb side	4/14/2016	
2016-043	4/18/2016		240 Twin Harbor	Chipping	streets	branches need chipping on terrace	chipped brush	4/21/2016	
2016-044	4/20/2016		300 Parkway	lights out	streets	Lake Winneconne Park, light facing the boat landing is burnt out	replaced light bulb	4/26/2016	
2016-045	4/20/2016		218 S 4th St	rocks in the right of way	police	neighbor has rocks in the right of way(road), he's afraid he might hit them in the dark	police stopped and rocks were removed	4/26/2016	
2016-046	4/26/2016		510 S 1st Ave	Chipping	streets	Pat McDonalds son in law trimmed her trees and let them lay on the lawn. Mathe's lawn service put them on the terrace so they could cut her grass. Do we chip these or does Mathe need to haul them away? Call Mathe if you do not chip	Chipped	4/28/2016	
2016-047	4/27/2016		604 Birch	Chipping	streets	Chip brush on terrace, wont be ready until Thursday April 28th	Chipped	4/28/2016	
2016-048	4/27/2016		350 S 5th St	Chipping	streets	Chip brush on terrace	Chipped	4/28/2016	
2016-049	5/2/2016		400 Wolf Run	pick up-drop off	streets	Library purchased an old locker from the high school delivered blanks to envision ink	picked up lockers and delivered to Amanda's H	5/4/2016	
2016-050	5/9/2016		908 E Main St	pick up-drop off	streets	Mark Kielewski would like 2 loads of 6 yds. of wood chips-drop in driveway	delivered blanks to envision ink loaded and delivered 2, 3 yd. loads of chips to east side of driveway	5/11/2016	
2016-051	5/10/2016		1136 Aster Lane	wood chip delivery	streets	Village Hall needs a new mailbox for the curb on S 1st St. Jaci is requesting a waterproof mailbox please	put up a box that has a handle that cocks and has a flag	5/12/2016	
2016-052	5/12/2016		30 S 1st St	mailbox	streets	Please fix pothole near 223 N 7th Ave like you did last year	put cold patch mix in hole by driveway	5/16/2016	
2016-053	5/13/2016		223 N 7th Ave	pothole	streets	Janine Bolke purchased new mailbox and wanted to know if the guys could somehow put it on the same post	Jack fixed	5/31/2016	
2016-054	5/19/2016		360 Captains Court	mailbox	streets	3 yards of chips ordered. Please put on west side on concrete driveway	delivered	6/1/2016	
2016-055	5/23/2016		800 Maple St	wood chip delivery	streets	cut tall grass	mowed and invoiced	5/23/2016	
2016-056	5/23/2016		720 Willow St	grass cutting	streets	cut tall grass	mowed and invoiced	5/24/2016	
2016-057	5/23/2016		728 Willow St	grass cutting	streets	cut tall grass	mowed and invoiced	5/24/2016	
2016-058	5/23/2016		919 Elm St	grass cutting	streets	sweep grass in street	swept grass up and invoiced	5/24/2016	
2016-059	5/23/2016		N 7th St and Willow	grass cutting	streets	sweep grass in street	swept grass up and invoiced	5/24/2016	
2016-060	5/23/2016		840 N 7th St	grass cutting	streets	sweep grass in street	swept grass up and invoiced	5/24/2016	

2016 Village Service Requests										
Request #	Date	Submitted	Property Address	Type of Work	Dept.	Service Request	Action Taken	Completed	Follow Up	
2016-061	5/24/2016		600 S 6th St	Marble Park Repairs		Diamond #1 at Marble Park on the scoreboard a light bulb is out on ball #2	fixed before the 1st WYDC tournament	6/16/2016		
2016-062	5/24/2016		30 S 1st St	moving filing cabinet	grounds	3 tiered filing cabinet needs to be put on wall between Mitch's door and Kirks door				
2016-063	5/25/2016		300 Parkway	bolts sticking out in seawalls	grounds	resident noticed bolts sticking out of seawall at Lake Winneconne Park and realizes we cannot re-do seawalls right now but can something be done about the bolts, they are long enough to do damage to boats				
2016-064	5/27/2016		604 Twin Harbor Dr	ditch and drainage	streets	resident called said every time it rains the drain by his house fills up and when it finally drains he has a mess in front of his house. Brandon was in the office at the time of the call and checked it out. He said it wasn't a sewer thing, it was a storm drain	pumped down and blew out pipe. Removed stone probed pipe in channel	6/14/2016		
2016-065	5/31/2016		210 N 7th Ave	wood chip delivery	streets	please deliver 3 yds. of wood chips today	delivered 3 yds. of compost to tarp next to driveway-Jon Behm	5/31/2016		
2016-066	6/3/2016		10 Tower Rd	fix sign	streets	Industrial park sign needs to be fixed, remove businesses that are no longer there. New stain, new barrels under the sign	took down chief sign	6/14/2016		
2016-067	6/6/2016		N 9th Ave between Wentzel and Twin Hail	watermain break	streets	watermain break	fix watermain break	6/7/2016		
2016-068	6/6/2016		Jefferson and 3rd	limb down	streets	huge limb down blocking the road	cut up downed limb	6/7/2016		
2016-069	6/6/2016		117 N 6th Ave	chip branches	streets	please chip brush on terrace	none, not enough brush to chip at this time tried calling on 6/7/2016 he hasn't set up voicemail	6/7/2016		
2016-070	6/6/2016		126 N 3rd St	fix ditch	streets	Joe wants to fix his ditch, could you go by and look at how he can do that? He has an idea	Kirk talked with Joe, and told him he couldn't do what he wants to do, PW will look into with street maintained this summer	6/13/2016		
2016-072	6/7/2016		S 4th St	trees	streets	Dave Mielke who lives at 335 Grant Street reported that his neighbor south to his property on South 4th Street has planted pine trees right on the property line.	Investigated will send letter to remove or follow village ordinance 332 S 4th St	6/20/2016		
2016-073	6/8/2016		100 Tower Rd	sign	streets	On industrial sign take down Chief and have a Covanta sign made and put up	took down chief sign	6/14/2016		
2016-074	6/8/2016		1145 Mistletoe	Compost delivery	streets	please deliver 3 yds. compost, put on north side of driveway	delivered	6/30/2016		
2016-075	6/15/2016		517 N 7th St	apartment-mold complaint		I was living in this apartment and I feel it is against the code. There is mold everywhere and the landlord painted over it. There's black mold under the carpet and landlord put new carpet over the top. Appears the gas isn't hooked up right and there's tape covering leaks in gas piping and electrical isn't safe tape and insulation covering. Wondering who I report this to. Family has since moved but does not want to see another family to get injured.				
2016-076	6/17/2016		410 W Main St	chip branches	streets	pick up brush on terrace	chipped brush	6/16/2016		
2016-077	6/17/2016		630 Maple St	chip branches	streets	pick up brush from tree trimming done by Alliant energy-not a lot of brush	chipped	6/16/2016		

2016 Village Service Requests									
Request #	Date	Submitted	Property Address	Type of Work	Dept.	Service Request	Action Taken	Completed	Follow Up
2016-078	6/17/2016		117 N 6th Ave	chip branches	streets	pick up brush at curb. Paul Olson stated owner called Village offices and we were "too busy" and would call back later	chipped	6/20/2016	
2016-079	6/17/2016		5 6th St	Marble Park	grounds	Marble Park Pool house locks outside bathroom doors during pool hours. Guests in park had to walk through wet floors to use bathroom. This is a fall or slip waiting to happen, reported to Mitch	Spoke to Tracy at YMCA, issue should be resolved-Mitch	6/16/2016	
2016-080	6/20/2016		W Main St	Flag	streets	American Flag is twisted and stuck on the pole near the bridge by the Other Place	fixed flag	6/27/2016	
2016-081	6/20/2016		300 Parkway Dr	Lake Winneconne Park	grounds	People who rented the Barn last weekend said that when they turned the fans on all three worked but after about an hour the middle fan stopped working. Also, there are nails sticking up on the handicap ramp. The side side west door where the ramp has high door base and they had trouble getting the wheelchair up over it. would it be possible to add a little wood right there to make it more like a ramp for the wheels?			
2016-082	6/20/2016	Melissa and Jason Harm	140 N 3rd Ave	Gravel	streets	East edge of our property (Village property?) grass was dug up and replaced with gravel a couple of weeks ago. 1) if there was a notice of this, we were not aware 2) the workers dug up our invisible dog fence. They left the pile of wiring there, but in the end it will now need to be reinstalled. All that I ask is someone ensure communication of this nature goes out in the future so others can prepare-Jason Harmon	Per Kirk- returned call 7/6/2016	7/6/2016	
2016-083	6/22/2016	Richard Stanke	Memorial Drive Cemetery	headstone	grounds	Richard Stanke's wife's headstone was hit by a lawnmower and moved. He had a picture on his phone. He understands that we have college kids mowing but wants to know who is responsible for fixing the headstone-please call him- 920-836-2562	called Twin City Monuments they came and fixed it	6/24/2016	
2016-084	6/28/2016	Richard Stanke	Memorial Drive Cemetery	headstone	grounds	We fixed this headstone last week and now the decorations have been run over	Mr. Stanke brought information so Mary Lou could order new items - items are in	7/1/2016	follow up
2016-085	6/28/2016	Roger Giddings	Marble Park	volleyball courts	grounds	please rake volleyball courts for Sov. State	Tiled both volleyball courts	7/1/2016	
2016-086	6/29/2016		255 N. 6th Ave.	chip	streets	chip brush on terrace	chipped - wasn't stacked well	6/30/2016	
2016-087	6/30/2016	Darin Markert	Calypso Drive	cut weeds	grounds	cut tall grass and weeds on berm behind houses near the Industrial Park	chipped	7/12/2016	
2016-088	7/5/2016		634 Twin Harbor Dr.	chip	streets	chip branches on curb	called Radtke's and they said they will look into it	7/5/2016	follow up
2016-089	7/6/2016		Lake Winneconne Park	dock footings	grounds	launch has old dock footings sticking up	called Radtke's again and they said they will look into it	7/10/2016	follow up
2016-090	7/8/2016		Lake Winneconne Park	dock footings	grounds	launch has old dock footings sticking up	look into it	7/10/2016	follow up
2016-091	7/13/2016	Elizabeth Youmans	408 N 7th St.	chip	streets	chip branches on terrace	chipped brush	07/14/2016	

Water Treatment Capital Improvement Plan

Recommended Distribution Improvements per MSA Well Study 2016

III. DISTRIBUTION SYSTEM IMPROVEMENTS

Upcoming planned distribution system improvements are given in Table 4-8 and are based upon the reconstruction of STH 116 in 2017-2018.

Table 4-8: Current Planned Distribution Improvements – 2016-2018

NAME	LOCATION	DIAMETER	LENGTH (Feet)	IMPROVEMENT
STH 116/Main St	From 1st Street to Grant St.	12-inch PVC	6,800	Improve Reliability to Southwest
Grant St.	From STH 116 to Calypso Dr.	12-inch PVC	1,200	Improve Reliability to Southwest
South 5th Ave (1)	From Meadow Ln. South to the End of the Existing Main	8-inch PVC	650	Replace Main that has had Significant Breaks/Leaks
North 9th Ave	From Wentzel Dr. to Twin Harbor Dr.	8-inch PVC	1,300	Replace Main that has had Significant Breaks/Leaks
South 5th Ave (2)	From Old Orchard Rd. to Green Wing Dr.	8-inch PVC	1,700	Improve Reliability in Southeast and improve fire flows
Canal Crossing	From Steamboat Ct. to Admirals Way	8-inch HDPE	350	Improve Reliability in Southeast and improve fire flows
Elm Street	From N. 6th St. to N. 5th St	8-inch PVC	450	Replace undersized main
N 5th Street	From Birch St. to Elm St.	8-inch PVC	300	Replace undersized main

IV. OVERALL WATER SYSTEM IMPROVEMENTS

The overall capital improvements mentioned above are illustrated in Figure 4-1. The resulting peak hour demand pressures and available fire flow adequacy are illustrated in Figures 4-2 and 4-3 respectively. The estimated costs for those improvements are given in Table 4-10.

Table 4-10: Water System Improvement Costs

Improvements 2016-2018	Estimated Cost
Water Meter Replacement	
2016 - Minimum 20% Meter Replacement	\$20,000
2017 - Minimum 20% Meter Replacement	\$20,000
2018 - Minimum 20% Meter Replacement	\$20,000
Subtotal	\$60,000
Well No. 2 WTP Upgrades	
New Treatment System & Installation	\$710,000
MCC/Electrical System/SCADA Upgrades	\$259,000
Well Pump and Booster Pump Improvements	\$56,000
Engineering & Contingencies (30%)	\$308,000
Subtotal	\$1,333,000
Well No. 1 WTP Upgrades	
Well Pump and Booster Pump Improvements	\$73,000
PLC/SCADA Upgrades	\$26,000
Engineering & Contingencies (30%)	\$30,000
Subtotal	\$129,000
Distribution System Improvements	
Install new 12-inch PVC water main in STH 116/Main St from 1st St. to Grant. St - 6,800 feet (\$120/ft)	\$816,000
Install new 12-inch PVC water main in Grant St from STH 116 to Calypso Dr - 1,200 feet (\$120/ft)	\$144,000
Engineering & Contingencies (30%)	\$288,000
Subtotal	\$1,248,000
TOTAL 2016-2018	\$2,770,000
Improvements 2019-2025	Estimated Cost
Water Meter Replacement	
2019 - Minimum 15% Meter Replacement	\$15,000
2020 - Minimum 15% Meter Replacement	\$15,000
Subtotal	\$30,000
Distribution System Improvements	
Replace 6-inch main with new 8-inch PVC water main in South 5th Ave. from Meadow Ln. South to end of existing main - 650 feet (\$100/ft)	\$65,000
Replace 6-inch main with new 8-inch PVC water main in North 9th Ave. from Wentzel Dr. to Twin Harbors Dr. - 1,300 feet (\$100/ft)	\$130,000

Distribution System Improvements cont.	
Install new 8-inch PVC water main in South 5th Ave. from Old Orchard Rd. to Green Wing Dr. - 1,700 feet (\$100/ft)	\$170,000
Install new 8-inch HDPE water main - Horizontal Directional Drill under canal - from Steamboat Ct. to Admirals Way - 350 feet (\$300/ft)	\$105,000
Replace existing 4-inch main with new 8-inch PVC water main in Elm St. from N. 6th St. to N. 5th St. - 450 feet (\$100/ft)	\$45,000
Replace existing 4-inch main with new 8-inch PVC water main in N. 5th St. from Birch St. to Elm St. - 300 feet (\$100/ft)	\$30,000
Engineering & Contingencies (30%)	\$164,000
Subtotal	\$514,000
New 0.25 MG Elevated Storage Tank	
New 0.25 MG Elevated Storage Tank	\$1,000,000
New Altitude Valve	\$40,000
Engineering & Contingencies (30%)	\$312,000
Subtotal	\$1,866,000
TOTAL 2019-2025	\$2,410,000



CITY OF GLENDALE
5909 North Milwaukee River Parkway
Glendale, Wisconsin 53209-3815

Solid Waste Collection Program

Refuse from single family and 2-4 family homes is picked up weekly at the curb or alley year round, except holidays. To ensure refuse is picked up, the City-provided 96-gallon brown cart must be placed at the curb or alley by 7:00 a.m. on your refuse collection day. Do not place any refuse or garbage bags outside of your garbage cart as it will not be collected.

Winter Garbage and Recycling Cart Placement

Proper cart placement is very important for garbage and recycling collection during the winter months. Refuse and recycling carts should be placed at the end of your driveway within two feet of the street. Do not place any refuse or recycling carts in the roadway for collection. The same placement is needed in the alleys - carts must be placed within two feet of the alley with three foot clearance from other objects. The automatic equipment cannot work if a power pole or garage is in the way. Your cooperation is greatly appreciated by the City's contractor.

Refuse and Recycling Carts

Refuse and recycling carts are the property of the City of Glendale and are maintained by the City. However, normal maintenance of the cart such as periodic rinsing or cleaning is the responsibility of the property owner.

Refuse Carts Time Limit

Refuse carts shall be placed for pickup curbside or in alleys by 7:00 a.m. on the scheduled day of collection, but no sooner than 5:00 p.m. on the day prior to collection, including Saturdays. The refuse containers shall be removed from the driveway or alley within 12 hours after collection.

Contact

For more information, or if your cart is in need of repair, please contact the Department of Public Works at (414) 228-1710.

Recycling Collection Service

Overview

Since 1990, Wisconsin's recycling law requires that all residents and businesses recycle to avoid materials being buried in a landfill.

Program Guidelines

City residents place everything together loose in the green recycling cart, including mixed paper, newspapers, magazines, cut up cardboard, junk mail, and other recyclable papers along with commingled items - metal food/beverage cans, all plastic bottles and tubs, and glass bottles. All recyclables must be placed inside the green recycling cart.

To ensure that recyclables are picked up, the recycling cart must be placed at the end of your driveway or alley within two feet of the street or alley and at least three (3) feet from any object (tree, car, or other cart) by 7:00 a.m. on your recycling collection day. Advanced Disposal will take the recyclables to a sorting facility to sort paper and other items, process them, and transport them to an end market. Those markets turn the recyclables into other products that residents and everyone else can buy. The City of Glendale receives a portion of the revenue from Advanced Disposal from the sale of recyclables. Please recycle as this reduces City costs.

What's Recyclable?

Advanced Disposal Service currently accepts plastic types 1 through 7. In order to determine the number on your plastic container, turn the product over and look for the recycling symbol, a triangle with a number from 1 to 7 inside. That number is the Resin Identification Code, or RIC. Each number represents a different type of plastic.

Products labeled Code 1 and Code 2 typically include milk, soft drink and soda bottles; plastics from cereal boxes; containers for salad dressing, vegetable oil, and peanut butter; oven-ready meal trays; butter and margarine tubs; and containers for laundry detergent and some household cleaners. Products labeled with Code 4 and Code 5 typically include squeezable bottles, bread wrappers, frozen food bags, dry cleaning bags, yogurt containers, syrup bottles, ketchup bottles, some straws, and prescription bottles.

Products labeled with Code 3, 6, or 7 typically include window cleaner and dish-washing detergent bottles, some shampoo bottles, cooking oil bottles, clear food packaging, plastics used in most blister packs, disposable coffee cups, polystyrene, plastic egg cartons, aspirin bottles, and compact disc cases.

Code 6 is accepted only in the clear form – not the foam. Therefore, Styrofoam is not accepted at this time.

As a reminder, don't recycle it until it's clean!

Contact

For more information, or if your cart is in need of repair, please contact the Department of Public Works Department at (414) 228-1710.

Recycling

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| <ul style="list-style-type: none">• <u>Acceptable Items:</u>• Plastics (#1 - #7)• Envelopes (business and manila)• Cereal/Detergent boxes• Computer paper• File folders• Junk mail• Magazines/Telephone books• Newspaper• Sticky notes• Aluminum/Steel/Tin cans• Alcohol bottles• Food/Glass jars• Soda/Juice bottles• Ketchup bottles• Paper milk/juice cartons• Cardboard and paper bags (flattened) | <ul style="list-style-type: none">• <u>Unacceptable Items:</u>• Auto / Mirror or tinted glass• Carbon paper• Carpeting• Batteries• Hazardous waste (contact <u>MMSD</u>)• Disposable diapers• Light bulbs• Metal or steel objects (nails, hangers)• Pizza Boxes• Wax coated products• Rubber material• Paper towels/Napkins or facial tissue |
|---|---|

Recycling Program

Certain items are never picked up at the curb, either as special or regular collections. These items include:

Prohibited Items

Item	Curb Pick-Up	Drop-Off Center	Alternate (Also see Resources & Publications Page)
Computers	No	No	Goodwill Industries
Electronics	No	No	Goodwill Industries
Gas or Propane Tanks	No	No	www.bluerhino.com
Grass Clippings	No	No	Leave on lawn or DNR Recycling and Outreach
Pesticides, Herbicides, Solvents, or Chemicals	No	No	MMSD (414) 272-5100 DNR Recycling (608) 267-7550
Medical or Pharmaceutical Waste/ Syringes/Sharps	No	No	North Shore Health Department (414) 371-2980
Hazardous Household Waste	No	No	MMSD or Wisconsin DNR
Vehicle Batteries	No	No	Return to retailers
Tires	No	No	Return to retailers
Motor Oil	No	Yes - Free	DPW Yard (7:00 a.m.-3:00 p.m.)

Latex, Oil, or Lead Paints

Latex paint must be completely used up or dried out. The empty or dry cans of latex paint can be collected with regular garbage. Oil or lead-based paints must be disposed of at the MMSD collection site.

Disposal of Prescription Medications

The Glendale Police Department plans to participate in the Drug Enforcement Agency's National Drug Take-Back Initiative program in 2015. More information on this program will be posted on the City's website and the Spring Newsletter.

Tires

Used tires and car batteries should be taken back to retailers or to private scrap dealers.

E-Waste

[Solid & Hazardous Waste Education Center \(SHWEC\)](#) University of Wisconsin-Extension

Contact

For more information, please contact the Department of Public Works at (414) 228-1710 or Advanced Disposal Services at (262) 679-0860.

FULLY AUTOMATED REFUSE AND RECYCLING COLLECTION SERVICE

FREQUENTLY ASKED QUESTIONS

When will the new service begin?

The fully automated curb-side collection service will begin in early February.

What is the cost of the initial garbage and recycling collection cart?

None. The costs associated with the two carts are included in the 2014 City tax levy.

When will I receive the new carts?

The carts will be delivered to your home in late January.

What color are the carts?

The garbage cart is brown and the recycling cart is green.

How much and where can I purchase additional carts?

Additional carts are \$85.00 each. They may be purchased from Advanced Disposal Services at any time.

What if I don't want to use these carts or I already have similar carts?

The type of collection equipment requires the use of specific carts supplied by Advanced Disposal Services. In addition, the designated cart color specifies whether the contents are garbage or recycling materials. **RESIDENTS CANNOT USE YOUR EXISTING CONTAINERS. YOU MUST USE THE NEW CARTS!**

What if someone steals my carts or they blow away?

The carts are designed to withstand regular winds. Because they are squared on the top part of the cart, they will not roll long distances. Contact the Glendale Police Department to report any theft. Additional replacement carts are available for purchase at the City Services Building.

What is the size of the carts?

The 96-gallon capacity container has dimensions of 46"(H) x 26"(W) x 34.5"(D). The wheels are completely nested under the cart for easier movement and balance.

What if I have large, bulky items such as a sofa or mattress for pickup?

Please call Advanced Disposal Services directly at (262) 679-0860 to schedule a special pickup for items such as a sofa, chair or mattress.

What if I didn't get my garbage or recycling out for collection by 7:00 a.m. and collection crews have already passed my home?

Please contact Advanced Disposal Services at (262) 679-0860.

When should I place my carts at the curb?

City ordinance requires garbage and recycling containers be placed out and available for pick up by 7:00 a.m. the day of the pickup. It is recommended that carts be placed curbside no earlier than 5:00 p.m. the day before your scheduled pickup. Carts shall be returned by the occupant to the point of storage within twelve (12) hours after pickup.

Will my collection date change?

No. However, holidays may impact your collection day. Usually, holidays will push all collections back one day. For more information, contact Advanced Disposal Services at (262) 679-0860.

Where should I put my trash and recycling carts for collection?

Do not place your carts in the street or in the ditch. You should place your carts at the end of your driveway within two feet of the edge of the street.

How much clearance should I have from obstacles, such as my mailbox, when placing my carts?

Please keep at least three (3) feet of clearance around each cart. The mechanical arm needs to have room to safely maneuver your carts for dumping and returning them to the curb. If your cart is too close to another obstacle for safe pick up, your cart may not be emptied.

What about in the winter when there is snow piled up? Where do I put my carts?

It is the responsibility of each property owner to maintain a cleared area for proper placement of the carts for pick up. Similar to current pickup protocol, if crews cannot access your collectables, they will not be picked up.

What if the carts are too heavy and I can't move them?

The carts are physically designed for ease of movement. They are easily tipped back allowing for transport. The wheels are designed for different terrain.

How many pounds can I place in my cart?

Because the mechanical arm will be picking up and dumping the cart, the 50 pound container limit no longer applies. The weight limit of the cart(s) is listed on the lid.

Does the lid have to be closed?

Yes, place your garbage or recycling into the carts in a way that allows you to properly close the lid. This will keep garbage from blowing around the neighborhood.

Can I put anything on top of the lid?

No, the lid should remain clear of debris.

Do I have to put my cart(s) out on the scheduled dates if they are not full?

No. This is entirely up to your household's needs. The collection schedule allows for you to place your garbage cart out on a weekly basis and your recycling cart out on a bi-weekly basis for pickup. If you find that your carts do not need to be put out as scheduled, then adjust your personal pickup schedule accordingly. Example: You may wish to put garbage out every week but recycling only once a month.

Do I have to store my carts indoors?

You may store them in a less visible or convenient area outside alongside of your house or garage or you may store them inside your garage. Carts should be screened and out of view of the general public.

Who is responsible for maintaining the carts?

Refuse and recycling carts are the property of the City of Glendale and are maintained by the City. The homeowner or resident is responsible for maintaining the carts and keeping them clean and in good repair. The carts are built for the purpose and should be nearly maintenance free with normal wear and tear.

Can I leave my carts at the end of the driveway at all times?

No, you are required to move them to a suitable storage location within 12 hours of pickup.

What is single-stream recycling?

Single-stream recycling simply means that all acceptable recyclable items are placed loose into the 96-gallon wheeled recycling cart and placed at the curb for automated collection. Recyclable items such as office paper, newspaper, cardboard, aluminum cans, plastic containers, glass jars, tin/steel cans, etc. are to be combined for collection.

Can I put yard waste in the carts as well?

No. Do not place yard waste in your 96-gallon wheeled carts. Yard waste should be placed in your private container and labeled yard waste.

Will I be receiving a cart for yard waste collection?

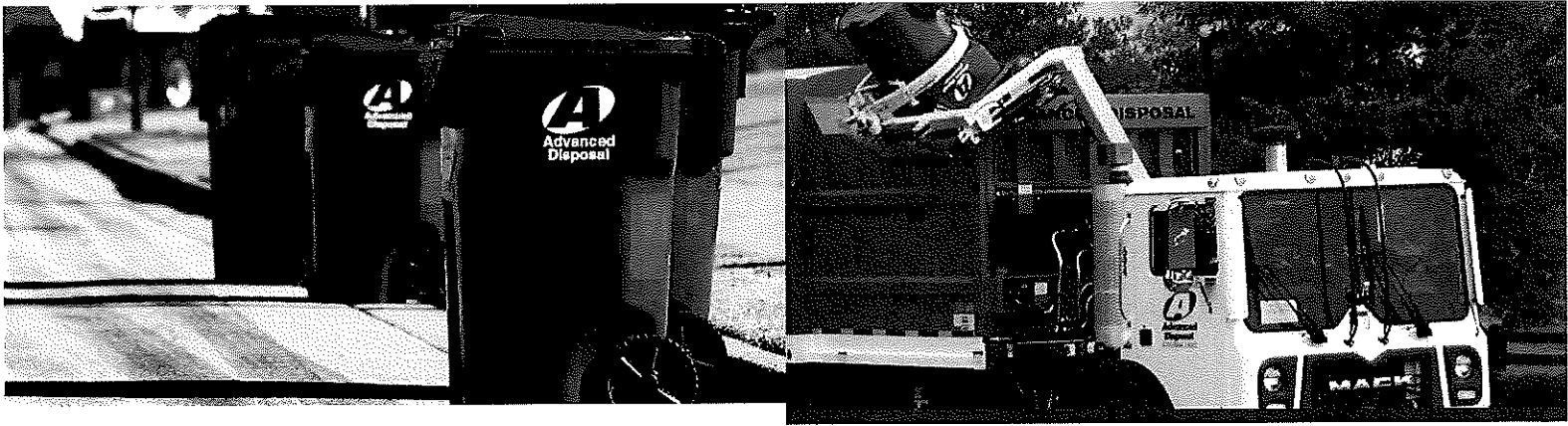
No. Yard waste will continue to be collected the same way. However, the City encourages all homeowners to use their old garbage and recycling containers for yard waste.

What can I do with my old garbage cans?

Homeowners can keep their old garbage cans for storage or use them for yard waste. In addition, the City will recycle your old garbage and recycling container should you no longer want to keep them.

How do I get more information? Who should I call?

City staff is available to answer any questions you may have regarding the change to a fully automated curb-side collection of refuse and recycling. Please call the Department of Public Works at (414) 228-1710. You may also contact Advanced Disposal Services at (262) 679-0860.



CART PLACEMENT

- Carts should be placed roadside by 7:00 a.m. on the collection date.
- Carts should be placed roadside no more than 12 hours prior to collection and removed from roadside within 12 hours after collection.
- The arrows on the lid of the cart must point to the street.
- Handles and wheels should face away from the street.
- The garbage cart should be placed within 2 ft. of the street on one side of the driveway.
- The recycle cart should be placed within 2 ft. of the street on the other side of the driveway.
- Please keep 3 ft. of clearance between the carts and other objects, especially mailboxes and vehicles.

RECYCLING FACTS

- C Bottled water costs between \$1 and \$4 per gallon, and 90 percent of the cost is in the bottle, lid and label.
- C 5 plastic bottles can be recycled to make a polyester T-shirt.
- C A used aluminum can is able to be recycled and back on the grocery shelf as a new can in as fast as 60 days.
- C Recycling one aluminum can saves enough energy to keep a 100-watt bulb burning for almost four hours, or run your television for three hours.
- C Reduce paper waste by using both sides of the paper and using scrap paper whenever possible.
- C Reuse canvas, paper or plastic bags to bring home purchases.

KEEPING THE CITY OF GLENDALE CLEAN AND GREEN

Garbage Collection Every Week:

Please place in the TRASH cart:

- Mixed trash
- Bagged garbage & food waste
- Ceramics
- Styrofoam & other loose trash

Recycling Collection Every Other Week:

Please place in the RECYCLE cart:

MIXED CONTAINERS

- Aluminum cans & clean aluminum foil
- Tin cans, steel cans, aerosol cans, empty/dried paint cans
- Glass bottles & jars
- #1-7 plastic
- Milk cartons, juice boxes, soup cartons

MIXED PAPER

- Newspaper, magazines, books, mail, school/office paper
- Brown corrugated cardboard
- Gray chipboard (cereal & shoe boxes)
- Brown paper bags
- Shredded paper (bagged in clear plastic)

DO NOT put the following items in the recycle cart:

- Styrofoam of any kind
- Household hazardous waste
- Construction materials
- Clothing
- Yard waste
- Trash
- Electronics

Please do not put recycling in plastic bags (see exception for shredded paper). Local clean sweep programs may offer alternative options for disposal of fluorescent light bulbs, household hazardous waste, pharmaceuticals and electronics.



W144 S6350 College Court
Muskego, WI 53150



CHAPTER 23 SOLID WASTE RECYCLING

Title: City of Hartford Solid Waste and Recycling Ordinance.

Purpose: The purpose of this ordinance is to promote solid waste reduction, recycling, composting and resource recovery through a waste collection and recycling program, as provided in Chapter 287, Wis. Stats., and Chapter NR 544, Wisconsin Administrative Code. (AMENDED 5/13/03--ORDINANCE NO. E-529)

Statutory Authority: This ordinance is adopted as authorized under Chapter 287, Wis. Stats., and Section 66.052, Wis. Stats. (AMENDED 5/13/03--ORDINANCE NO. E-529)

23.01 **DEFINITIONS:** For the purpose of this ordinance:

(1) Recyclable materials include lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper, or other container board; glass containers, magazines; newspaper; office paper; rigid plastic containers made of PETE, HDPE, PVC, LDPE, PP, PS, and all other resins or multiple resins; steel containers; waste tires; and bimetal containers.

(2) Ashes mean ashes from furnaces and stoves in private dwellings of 3 units or less, but not including the ashes from commercial and industrial establishments.

(3) Bimetal container means a container for carbonated or malt beverage that is made primarily of a combination of steel and aluminum.

(4) Bulk materials mean refuse in quantities exceeding those normally collected and shall include such items as rocks, bricks, concrete, and other building materials, furniture, fixtures, plumbing, and plastic, but excluding all appliances. (AMENDED 7/13/04—ORDINANCE NO. E-550)

(5) Common Dumpster Area means a fenced in area provided in common for solid waste and recyclable purposes. (CREATED 7/11/00--ORDINANCE NO. E-438)

(6) Container board means corrugated paperboard used in the manufacture of shipping containers and related products.

(7) Foam polystyrene packing means packaging made primarily from foam polystyrene that satisfies one of the following criteria:

- a) Is designed for serving food or beverages.
- b) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
- c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

(8) Garbage means all kinds of organic refuse resulting from the preparation of food.

(9) Magazines mean magazines and other materials printed on similar paper.

CHAPTER 23 (Solid Waste Recycling)

(10) Major appliance means a residential or commercial air conditioner, boiler, clothes dryer, clothes washer, dehumidifier, dishwasher, freezer, furnace, microwave oven, oven, refrigerator, stove, or water heater.

(11) Multiple-family dwelling means a property containing 5 or more residential units, including those which are occupied seasonally. (AMENDED 6/8/10—ORDINANCE NO. 1241)

(12) Newspaper means a newspaper and other materials printed on newsprint.

(13) Nonresidential facilities and properties mean commercial, retail, industrial, institutional, and governmental facilities and properties. This term does not include multiple family dwellings.

(14) Office paper means high grade printing and writing papers from offices in nonresidential facilities and properties. Printed white ledger and computer printouts are examples of office paper generally accepted as high grade. This term does not include industrial process waste.

(15) Person includes any individual, corporation, partnership, association, local governmental unit, as defined in s. 66.299(1)(a), Wis. Stats., state agency or authority or federal agency.

(16) Plastic container means a plastic container as defined in Section 100.33(1)(c) that is required to be labeled under Section 100.33(2), Wis. Stats. (AMENDED 5/13/03--ORDINANCE NO. E-529)

(17) Post-consumer waste means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in Section 291.01(7), Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Section 289.01(17), Wis. Stats. (AMENDED 5/13/03--ORDINANCE NO. E-529)

(18) Solid waste has the meaning specified in Section 289.01(33), Wis. Stats.

(19) Solid waste facility has the meaning specified in s. 144.43(5), Wis. Stats.

(20) Solid waste treatment has the meaning specified in Section 289.01(39), Wis. Stats. (AMENDED 5/13/03--ORDINANCE NO. E-529)

(21) Waste tire means a tire that is no longer suitable for its original purpose because of wear, damage, or defect.

(22) Yard waste means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots, or shrubs with intact root balls.

23.02 **SEPARATION OF RECYCLABLE MATERIALS.** Occupants of single- family and 2-4 unit residences, multiple-family dwellings and nonresidential facilities and properties shall separate the following materials from post-consumer waste: (AMENDED 6/8/10—ORDINANCE NO. 1241)

CHAPTER 23 (Solid Waste Recycling)

- a) Lead acid batteries
- b) Major appliances
- c) Waste oil
- d) Yard waste
- e) Aluminum containers
- f) Bimetal containers
- g) Corrugated paper and other container board
- h) Glass containers
- i) Magazines
- j) Newspaper
- k) Office paper
- l) Rigid plastic containers made of PETE or HDPE, PVC, LDPE, PP, PS, and all other resins or multiple resins
- m) Steel containers
- n) Waste tires

To the greatest extent practical, the recyclable materials shall be cleaned and kept free of contamination such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste, and agricultural chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, and other inclement weather conditions.

23.03 **EXCLUSION TO SEPARATION REQUIREMENTS.** The separation requirements above do not apply to the following:

- a) Occupants of single-family and 2 to 4 unit residences, multi-family dwellings and nonresidential facilities and properties that send their post-consumer waste to a processing facility licensed by the Wisconsin Department of Natural Resources. (AMENDED 6/8/10—ORDINANCE NO. 1241)
- b) Solid waste which is burned for supplemental fuel at a facility of less than 30% of the heat input into the facility as derived from the solid waste burned as supplemental fuel.
- c) A recyclable material specified above for which a variance has been granted by the Department of Natural Resources under Section 287.11(2m), Wis. Stats., or Section NR 544.14, Wisconsin Administrative Code. (AMENDED 5/13/03--ORDINANCE NO. E-529)

23.04 **REQUIREMENTS FOR AND PICKUP SERVICES PROVIDED BY THE CITY OF HARTFORD.**

Regular Garbage Pickup

- 1) **Availability of Collection.** Garbage and non-recyclable solid waste collection shall be available to the occupants of all single-family and 2 to 3 unit multi-family residences within the City, but shall not be available to four-family and multiple-family dwellings of 5 or more units, commercial and industrial establishments or operations. All owners of multiple dwelling buildings of 4 or more living units in one building shall provide a container or containers (screened in accordance with Article 2, Section 6 of Chapter 17 of this Code) for the private disposal of garbage. (AMENDED 7/11/00--ORDINANCE NO. E-438;

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AMENDED 5/13/03--ORDINANCE NO. E-529; AMENDED 3/28/06—ORDINANCE NO. 1102; AMENDED 6/8/10—ORDINANCE NO. 1241)

- 2) Service Provided. Regular garbage pickup will be provided once each week, routes and day of pickup to be set by the Director of Public Works. (AMENDED 2/13/96--ORDINANCE NO. E-321; AMENDED 5/13/03--ORDINANCE NO. E-529)
- 3) Property Served. Regular garbage pickup will be provided to all residential properties of 3 units or less.
- 4) Placement. Garbage and refuse shall be placed at the curb or roadside of an alley as approved by the Director of Public Works on the scheduled collection day. No garbage or refuse shall be placed for collection more than 17 hours before collection and must be out before 7:00 a.m. on your collection day. (AMENDED 2/13/96--ORDINANCE NO. E-321; AMENDED 5/13/03--ORDINANCE NO. E-529)
- 5) Ashes. Ash collection shall be available for all private dwellings of 3 units or less, but not for collection of ashes from commercial or industrial establishments. Cold ashes must be placed in sealed disposable containers that can be handled by one person.
- 6) Garbage Containers.
 - a) All domestic garbage shall be placed in tied or sealed durable plastic bags, or suitable containers. Each container shall not exceed a capacity of 40 gallons nor weigh in excess of 50 pounds when loaded. Each container shall be watertight and vermin proof and shall be equipped with outside handles to assist in removal. Containers must be made of metal or plastic. Solid waste shall not exceed the upper rim of the container. (AMENDED 5/13/03--ORDINANCE NO. E-529)
 - b) Non-plastic/metal containers will be considered disposable and therefore will not be emptied and returned to curb.
 - c) Improperly and poorly maintained containers, such as those that have sharp edges on the rim or bottom, badly dented sides or rims, or large holes in the bottom shall be tagged by the collection crew and therefore should be repaired or replaced before the next collection. If replacement or repairs have not been completed, it shall be the discretion of the collection crew to dispose of the containers tagged.
- 7) Animal and Human Waste. Animal and human waste (disposable diapers) shall be placed in a sealed bag or container such that it is not openly exposed to the collection crews.
- 8) Excessive Garbage. Excessive amounts of garbage, furniture, television sets, and all large, non-metal items will be picked up every Friday for a prepaid fee as determined in Chapter 42 of the Municipal Code. Stickers may be purchased at City Hall. Refuse in excess of five 40-gallon containers (or the equivalent thereof) will not be collected unless solid waste stickers are affixed. Residents must contact the City to put their address on the Friday pickup list in order to receive an excessive garbage pickup. No excessive garbage shall be placed for collection more than 17 hours before pickup and must be out by 7:00 a.m. on Friday. (AMENDED 5/14/96-- ORDINANCE NO. E-327; AMENDED 5/13/03--ORDINANCE NO.

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E-529; AMENDED 3/28/06—ORDINANCE NO. 1102; AMENDED 10/9/07—ORDINANCE NO. 1154; AMENDED 10/14/08—ORDINANCE NO. 1190)

- 9) Recyclables Prohibited From Garbage and Refuse. Recyclable items as defined in this Section are prohibited from being commingled and placed in regular garbage bags and/or solid waste dumpsters and must be handled separately and in compliance with the recyclable section of this ordinance.
- 10) Illegal Dumping and Disposal Prohibited. No person shall throw any glass, rubbish, waste, or filth upon the streets, alleys, highways, public parks or other property of the City, or upon any private property, to include but not limited to, privately contracted dumpsters rented by businesses or multi-family housing corporations or upon the surface of any body of water within the City. The City of Hartford Police Department will issue citations to violators on a complaint basis in compliance with this Section. (REPEALED AND RECREATED 8/13/96--ORDINANCE NO. E-344)

Recycling Pickup

The following items have all been defined as recyclables for the purpose of this ordinance. The following is a requirement and curbside pickup schedule for particular types of recyclables.

- 1) Service Provided. Recyclable pickup will be provided one every other week. Routes and day of pickup are to be set by the Director of Public Works. (AMENDED 2/13/96--ORDINANCE NO. E-321; AMENDED 5/13/03--ORDINANCE E-529)
- 2) Property Served. Recyclable pickup and processing will be provided to all residential properties of 4 units or less. All other users must contract privately for required recycling of the recyclable materials. (AMENDED 6/8/10—ORDINANCE NO. 1241)
- 3) Placement. The City of Hartford will provide a specific recycling container, and it must be used for the following recyclable materials: (AMENDED 6/8/10—ORDINANCE NO. 1241)
 - a) Aluminum containers
 - b) Bimetal containers
 - c) Glass containers
 - d) Rigid plastic containers made of PETE or HDPE, PVC, LDPE, PP, PS, and all other resins or multiple resins
 - e) Steel containers
 - f) Newspapers
 - g) Magazines
 - h) Corrugated cardboard

Recycling Drop-off

The following items will not be picked up at curbside and must be taken to the City of Hartford Recycling Center, located at 710 West Sumner Street. Hours of operation are to be set by the Director of Public Works. (AMENDED 2/13/96-- ORDINANCE NO. E-321; AMENDED 5/13/03--ORDINANCE E-529)

CHAPTER 23 (Solid Waste Recycling)

- 1) Lead acid batteries
- 2) Waste oil, which must not be contaminated with gasoline, antifreeze, paint, or paint thinners
- 3) Yard waste
 - a) Placement. Bags, boxes, or other containers used to transport these materials shall not be left at the drop-off facility. Compostables are to be removed from containers.
 - b) Yard and garden waste will be prohibited from being placed in garbage collection bags or recyclable bags.
 - c) Materials Prohibited. Materials with exceptional odor, animal waste, or other non-desirable materials are prohibited from placement with the compostable materials.
- 4) Leaf Disposal
 - a) Service Provided. The City of Hartford will provide leaf pickup at curbside in fall. Duration of leaf pickup is contingent upon weather conditions.
 - b) Placement. Residents shall place leaves in terrace area between curb and sidewalk for pickup with the City of Hartford vacuum equipment. Bagging of leaves is not permitted at curbside.
 - c) Optional Bagging Method. If a property owner chooses to bag leaves, it shall be the property owner's responsibilities to transport the leaves to the designated municipal drop-off point and remove the leaves from the bag at that facility.
- 5) Tires
 - a) Service Provided. Tires will be accepted at the City of Hartford Recycling Center for separate fees for City residents, non-City residents, and commercial businesses as determined in Chapter 42 of the Municipal Code. (AMENDED 6/11/96--ORDINANCE NO. E-335)

Brush Pickup

- 1) Service Provided. The City of Hartford shall provide curbside brush pickup during the first full business week of each month.
- 2) Property Served. All properties within the City of Hartford.
- 3) Placement Period. Brush shall be placed curbside or roadside, as directed by the Director of Public Works, not more than 48 hours prior to scheduled pickup. (AMENDED 2/13/96--ORDINANCE NO. E-321; AMENDED 5/13/03--ORDINANCE E-529)
- 4) Brush Preparation.
 - a) Branches shall be cut in lengths not more than 10 feet or less than 3 feet.

CHAPTER 23 (Solid Waste Recycling)

- b) Branches no larger than 6 inches in diameter and not exceeding 100 pounds.
- c) Brush shall be stacked and arranged by size to permit efficient handling and loading.
- d) Brush shall not be mixed with other material. (Garden debris, garbage, etc. will not be picked up.)

Bulk Material Pickup

- 1) Service Provided. The City of Hartford will pickup bulk material as defined above with normal household garbage, provided the quantity does not exceed a 5 gallon container. Aggregate material and dirt in excess of a 5 gallon container will be picked up by the City in a trailer provided by the City for a fee per load as determined in Chapter 42 of the Municipal Code. Other excessive garbage such as furniture, carpet/pad, mattress/box spring, toilet, sink, wooden doors and windows, etc. can be scheduled for a Friday pickup with a solid waste sticker for a fee as determined in Chapter 42 of the Municipal Code. (AMENDED 5/14/96--ORDINANCE NO. E-327; AMENDED 7/13/04—ORDINANCE NO. E-550)

Appliance Pickup and/or Drop-off

Residents have the option of delivering large, metal items, such as appliances which include residential and commercial air conditioner, boiler, clothes dryer, clothes washer, dehumidifier, dishwasher, freezer, furnace, microwave oven, oven, refrigerator, stove, or water heater, to the Center during recycling hours only. There is a drop-off charge for appliances containing Freon at the Center. Curbside pickup of non-Freon appliances, as well as ones containing Freon, requires a per unit prepaid fee. The applicable fees are as determined in Chapter 42 of the Municipal Code. (AMENDED 6/11/96--ORDINANCE NO. E-335)

23.05 **RESPONSIBILITIES OF OWNERS OR DESIGNATED AGENTS OF MULTI-FAMILY DWELLINGS.** Owners or designated agents of multi-family dwellings shall do all of the following to recycle materials listed above as recyclable.

- 1) Owners or designated agents of multi-family dwellings in the area bounded by Mill Street, East Jackson Street, North Main Street, and East Sumner Street shall assure that all solid waste and recyclables from within that area are deposited within containers in the common dumpster area. (CREATED 7/11/00--ORDINANCE NO. E-438)
- 2) Provide adequate, separate containers for recyclable materials.
- 3) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
- 4) Provide for the collection of materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
- 5) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare materials in order to meet the proceeding requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address, and telephone number.

CHAPTER 23 (Solid Waste Recycling)

The above requirements do not apply to owners or designated agents of multi-family dwellings if the post-consumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials above described as recyclable from solid waste in as pure a form as is technically feasible.

23.06 RESPONSIBILITIES OF OWNERS OR DESIGNATED AGENTS OF NON-RESIDENTIAL FACILITIES AND PROPERTIES. Owners or designated agents of multi-family dwellings shall do all of the following to recycle materials listed above as recyclable:

- 1) Owners or designed agents of nonresidential facilities and properties in the area bounded by Mill Street, East Jackson Street, North Main Street, and East Sumner Street shall assure that all solid waste and recyclables from within that area are deposited within containers in the common dumpster area. (CREATED 7/11/00--ORDINANCE NO. 438)
- 2) Provide adequate, separate containers for recyclable materials.
- 3) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
- 4) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
- 5) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare materials in order to meet the proceeding requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address, and telephone number.

The above requirements do not apply to owners or designated agents of multi-family dwellings if the post-consumer waste generated within the dwelling is treated at a processing facility licensed by the Department of Natural Resources that recovers for recycling the materials above described as recyclable from solid waste in as pure a form as is technically feasible.

23.07 PROHIBITIONS ON DISPOSAL OF RECYCLABLE MATERIALS SEPARATED FOR RECYCLING. No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified above as recyclable, which have been separated for recycling, except waste tires may be burned with energy recovery in a solid waste treatment facility.

23.08 ABROGATION AND GREATER RESTRICTIONS. It is not intended by this ordinance to repeal, abrogate, annul, impair, or interfere with any existing rules, regulations, ordinance, or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.

23.09 INTERPRETATION. In their interpretation and application, the provision of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any power granted by the Wisconsin Statutes. Where the terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretations shall apply. (AMENDED 5/13/03--ORDINANCE NO. E-529)

CHAPTER 23 (Solid Waste Recycling)

23.10 **SEVERABILITY**. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

23.11 **APPLICABILITY**. The requirements of this ordinance shall apply to all persons within the City of Hartford.

23.12 **ADMINISTRATION**. 1) In areas included in the Business Improvement District serviced by common dumpsters, the BID Board shall be responsible for allocating costs.

2) In all other aspects, it shall be the responsibility of the Director of Public Works to administer this Chapter. Items not specifically covered in this Chapter shall be handled by him based upon common municipal practices. If his decision is not acceptable to the property owner, the Public Works Committee shall review and decide complaints as requested. (AMENDED 2/13/96--ORDINANCE NO. E-321; AMENDED 7/11/00--ORDINANCE NO. E-438; AMENDED 5/13/03—ORDINANCE NO. E-529)

23.13 **VIOLATIONS**. Upon determining that a violation exists with requirements of the Chapter, materials in violation at curbside shall be tagged with a notice informing the property owner of the violation and corrective action required. If tagged, the materials shall be removed from the curb within 24 hours by the property owner. The violation shall be corrected and the materials shall be placed curbside at the next regular pickup. No special pickups are to be made for materials which were in violation.

23.14 **PENALTY**. Any person who shall violate any provision of this Chapter shall be subject to the issuance of a citation and forfeiture in an amount within a range as shown in Chapter 42 of the Municipal Code. (AMENDED 6/11/96--ORDINANCE NO. E-335)

(CHAPTER 23 REPEALED AND RECREATED 5/24/94--ORDINANCE NO. E-261; PORTIONS AMENDED 5/13/03--ORDINANCE NO. E-529)

CHAPTER 3

Refuse Disposal

<i>Section Number</i>	<i>Title</i>	<i>Ordinance Number</i>	<i>Date of Ordinance</i>
8-3-1	Garbage Accumulation; When a Nuisance		
8-3-2	Refuse From Outside the Town		
8-3-3	Refuse Disposal		
8-3-4	Recycling	2008-03	04/15/08

SEC. 8-3-1 GARBAGE ACCUMULATION; WHEN A NUISANCE.

- (a) The accumulation or deposit of garbage, trash or putrescible animal or vegetable matter in or upon any lot or land or any public or private place within the Town which causes the air or environment to become noxious or offensive or to be in such a condition as to promote the breeding of flies, mosquitoes or other insects, or to provide a habitat or breeding place for rodents or other animals, or which otherwise becomes injurious to the public health is prohibited and declared to constitute a nuisance.
- (b) No person shall dump or deposit any refuse along any public right-of-way or in any Town park or property, except in authorized collection containers.

SEC. 8-3-2 REFUSE FROM OUTSIDE THE TOWN.

It is unlawful for any person, firm or corporation to place, deposit or cause to be deposited, for collection, any waste or refuse not generated within the corporate limits of the Town of Caledonia.

SEC. 8-3-3 REFUSE DISPOSAL.

- (a) **Collection of Solid Waste and Recyclable Materials.** Solid waste and recyclable materials shall be placed at the roadside for collection by 7:00 a.m. on the scheduled day of collection but no sooner than 15 hours before 7:00 a.m. of such day.
- (b) Containers and equipment used to hold solid waste and recyclables for roadside collection shall be removed from the roadside within 12 hours after collection.

SEC. 8-3-4 RECYCLING ORDINANCE.

- (a) Title. This Chapter shall be known as the Recycling Ordinance for the Village of Caledonia.

- (b) Purpose. The purpose of this ordinance is to regulate and require the separation, collection and processing of recyclable materials to the greatest extent feasible and to promote recycling, composting and resource recovery through the administration of an effective recycling program, as provided in Sec. 287.11, Wis. Stats., and Chapter NR 544, Wisconsin Administrative Code.
- (c) Statutory Authority. This ordinance is adopted as authorized under Sec. 287.09 (3)(b), Wis. Stats.
- (d) Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions than the provisions of this ordinance shall apply.
- (e) Interpretation. In their interpretation and application, the provision of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirement of this ordinance may be consistent or conflicting, the more restrictive requirement or interpretation shall apply. Where a provision of this ordinance is required by the Wisconsin Statutes, or by a standard in Chapter NR 544, Wisconsin Administrative Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Wisconsin Administrative Code Chapter NR 544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.
- (f) Severability. Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.
- (g) Applicability. The requirement of this ordinance applies to all persons including businesses and solid waste haulers within the Village of Caledonia. Owners and/or occupants of single-family and multi-family residences and non-residential facilities located within or conducting business in the Village are required to separate and recycle, from their municipal solid waste, those items identified in Section (j) of this Ordinance.
- (h) Administration. The provisions of this Ordinance shall be administered by the Village Engineer or his/her designee.
 - (1) Program Documents:
 - (a) Educational Program. The Village shall create a public information and education program to address recycling of materials specified in Section 287(1m) to (4), Wis. Stats, and waste reduction and reuse efforts at single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties. The program shall continue the regular distribution of current program information and consumer and youth education. The general form of educational brochures and other materials

shall be approved by the Village Board by resolution and may be revised as needed by the Village Engineer to meet the goals of the ordinance.

- (b) Compliance Assurance Program. The Village shall create a compliance assurance plan describing the procedures the responsible unit will follow to address at a minimum one act of non-compliance with recycling requirements specified in its recycling ordinance which is commonly encountered by the responsible unit. The compliance assurance plan shall be approved by the Village Board by resolution.
- (2) The Village may, by contract, provide for the equipment and staff to implement the recycling program.
- (i) Definitions. For the purposes of this ordinance:
 - (1) "Aluminum container" means all aluminum food or beverage cans.
 - (2) "Bi-metal Container" means a food or beverage container that is primarily made of a combination of steel and aluminum.
 - (3) "Composting" means the decomposition or breakdown of organic materials.
 - (4) "Container board" means paperboard used in the manufacture of shipping containers and related products.
 - (5) "Corrugated cardboard" means corrugated paperboard or cardboard used in the manufacture of shipping containers and related products.
 - (6) "Curbside collection" means the collection of recyclable items, usually at the curb, from single-family and 2-4 unit residences, apartments, and non-residential facilities and properties.
 - (7) "Drop-off system" means a system for collecting recyclable materials in which the recyclable materials are taken by individuals to designated collection sites and deposited into designated containers from which the recyclable materials are transported for processing and marketing.
 - (8) "Foam polystyrene packaging" means packaging made primarily from foam polystyrene that satisfies one of the following criteria:
 - (a) Is designed for serving food or beverages.
 - (b) Consists of loose particles intended to fill space and cushion the package article in a shipping container.

- (c) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.
- (9) "Glass container" means bottles and jars, such as food jars, beer and pop bottles, wine and liquor bottles, etc.
- (10) "HDPE" means high density polyethylene, labeled by the SPI code #2.
- (11) "Household waste" means any material, including garbage, trash and sanitary wastes in septic tanks, derived from households, including single and multiple residences, hotels and motels, bunkhouses, ranger stations, crew quarters, campgrounds, picnic grounds and day-use recreation areas.
- (12) "LDPE" means low density polyethylene, labeled by the SPI code #4.
- (13) "Lead acid battery" means a battery, such as a car, tractor or marine battery.
- (14) "Magazines" means magazines and other materials printed on similar paper.
- (15) "Major appliance" means a residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, stove, residential or commercial furnaces, boilers, dehumidifiers and water heater.
- (16) "Material(s) recovery facility (MRF)" means a facility where 1 or more of the materials specified in section 287.07(3) or (4), Wisconsin Statutes, not mixed with other solid waste, are processed for reuse or recycling by conversion into a consumer product or a product which is used as a raw material in a commercial or industrial process.
- (17) "Multiple-family dwelling" means a property containing 5 or more residential units, including those which are occupied seasonally.
- (18) "Newspaper" means a newspaper and other materials printed on newsprint.
- (19) "Non-residential facilities and properties" means commercial, retail, industrial, institutional and governmental facilities and properties. This term does not include multiple family dwellings. It includes any location at which goods or services are provided or manufactured, including locations under construction, demolition or remodeling, or used for special events such as, but not limited to, fairs, festivals, sports venues, conferences and exhibits.
- (20) "Office paper" means high grade printing and writing papers from offices in non-residential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.

- (21) "Other resins or multiple resins" means plastic resins labeled by the SPI code #7.
- (22) "PP" means polypropylene, labeled by the SPI code #5.
- (23) "PS" means polystyrene, labeled by the SPI code #6.
- (24) "PVC" means polyvinyl chloride, labeled by the SPI code #3.
- (25) "Person" includes any individual, corporation, partnership, association, local governmental unit, as defined in Sec. 66.0131(1)(a), Wis. Stats., state agency or authority or federal agency.
- (26) "PETE" means a plastic container made from polyethylene terephthalate, labeled by the SPI code #1.
- (27) "Plastic container" means an individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.
- (28) "Postconsumer waste" means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in Sec. 291.01(7), Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Sec. 289.01(17), Wis. Stats.
- (29) "Public information and education program" means a program established to address recycling, waste reduction and reuse efforts under Section NR 544.04(1), Wis. Administrative Code.
- (30) "Recycling" means the collection, transfer, transporting, processing, marketing and conversion of solid wastes into usable materials or products.
- (31) "Recyclable materials" includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.
- (32) "SPI" means the Society of the Plastic Industry, Inc.
- (33) "Solid Waste" meaning is specified in Sec. 289.01(33), Wis. Stats.
- (34) "Solid waste treatment" means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. Treatment includes incineration.
- (35) "Steel Containers" means a food or beverage container made from steel.

- (36) "Waste tire" means a tire that is no longer suitable for its original purpose because of wear, damage or defect.
- (37) "Yard Waste" means leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than 6 inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

(j) Separation of Recyclable Materials.

- (1) Occupants of single family and 2 to 4 unit residences, multiple-family dwellings and non-residential facilities and properties shall separate the following materials from postconsumer waste:
 - (a) Lead acid batteries
 - (b) Major appliances
 - (c) Waste oil
 - (d) Yard Waste
 - (e) Aluminum containers
 - (f) Bi-metal containers
 - (g) Corrugated paper or other container board
 - (h) Foam Polystyrene packaging
 - (i) Glass containers
 - (j) Magazines
 - (k) Newspaper
 - (l) Office Paper
 - (m) Rigid plastic containers made of PETE (#1), HDPE(#2), PVC(#3) LDPE(#4), PP(#5), PS(#6) and other resins or multiple resins (#7)
 - (n) Steel Containers
 - (o) Waste tires
- (2) Exceptions. The separation requirements of Section (j) do not apply to the following:
 - (a) Solid waste which is burned as a supplemental fuel at a facility if less than 30% of the heat input to the facility is derived from the solid waste burned as supplemental fuel.
 - (b) Containers for an industrial pesticide as defined in Wis. Stats. 94.681(1)(b) or a non-household pesticide, as defined in Wis. Stats. 94.681(1)(c), is contaminated or is otherwise in a condition that makes recycling infeasible.
 - (c) A recyclable material specified in Section (j)(1)(e) through (o) for which a variance has been granted by the Department of Natural Resources under Sec. 287.11(2m), Wis. Stats., or NR 544.14, Wisconsin Administrative Code.

- (k) Care of Separated Recyclable Materials. To the greatest extent practicable, the recyclable materials separated in accordance with Section (j) shall be clean and kept free of contaminants such as food or product residue, oil or grease, or other non-recyclable materials, including but not limited to household hazardous waste, medical waste and chemical containers. Recyclable materials shall be stored in a manner which protects them from wind, rain, snow, ice and other inclement weather conditions.
- (l) Management of Lead Acid Batteries, Major Appliance, Waste Oil, Yard Waste and Waste Tires. Occupants of single family and 2 to 4 unit residences multiple-family dwellings and non-residential facilities and properties shall dispose of lead acid batteries, major appliances, waste oil, yard waste and waste tires as follows:
 - (1) Lead acid batteries shall be taken to a retail business which sells lead acid batteries.
 - (2) Major appliances shall be picked up by the Village or applicable district refuse contractor for a fee or deposited by the owner with a scrap metal recycling vendor which is licensed by the State.
 - (3) Waste oil shall be taken to the Village drop center located behind the Village Safety Building.
 - (4) Residents should leave grass clippings on their lawns if feasible. Yard waste shall be taken to the yard waste drop off center designated by the Village for recycling or composted provided the compost pile does not constitute a nuisance and provided not more than 50 cubic yards of material are composted in any given year on the owner's property. Although burning is discouraged, yard waste may be burned provided such burning does not constitute a nuisance and provided that such burning does not violate Village Burning Ordinances and policies as set forth by the Village Fire Department. Yard waste shall not be bagged for disposal with other refuse.
 - (5) Waste tires shall be taken to a retail business which sells tires or to a processor of tires.
- (m) Preparation and Collection of Recyclable Materials. Occupants of single family and 2 to 4 unit residences shall do the following for the preparation and collection of the separated materials specified in Section (j)(1)(e) through (o):
 - (1) Aluminum containers and bi-metal containers shall be rinsed and flattened, placed in the approved recycling bin and placed on the curb on the day designated for collection. Labels need not be removed.
 - (2) Corrugated paper or other container board shall be free of debris, flattened, stacked and tied, and placed upon the curb on the day designated for collection.

- (3) Foam polystyrene packaging shall be neatly stacked, tied or placed in a recyclable paper bag and placed in the approved recycling bin and placed by the curb on the day designated for collection.
- (4) Glass:
 - (a) Glass containers shall be rinsed, placed in the approved recycling bin and placed on the curb on the day designated for collection. Labels need not be removed.
 - (b) Window glass, light bulbs, ceramics mirrors, drinking glasses, Pyrex, TV tubes, eye glasses and broken glass are not recyclable and should be disposed of with normal refuse.
- (5) Magazines shall be placed in brown paper bags or tied in bundles with string and placed on top of other recycled items in the approved recycling bin and placed on the curb on the day designated for collection. Magazines shall be separated from newspapers.
- (6) Newspaper shall be placed in brown paper bags or tied in bundles with string and placed on top of other recycled items in the approved recycling bin and placed on the curb on the day designated for collection. Newspapers shall be separated from magazines.
- (7) Office paper generated from non-residential properties shall be placed in separate office paper containers which must be supplied by the owner or agent of the non-residential property.
- (8) Rigid plastic containers shall be prepared and collected as follows:
 - (a) Plastic containers made of PETE (#1), including soft drink bottles, shall be rinsed and flattened, placed in the approved recycling bin and placed on the curb on the day designated for collection. Labels are to be removed, if possible. Caps are to be removed and placed in the normal refuse.
 - (b) Plastic containers made of HDPE (#2) including milk bottles and laundry soap bottles shall be rinsed and flattened, placed in the approved recycling bin and placed on the curb on the day designated for collection. Labels are to be removed, if possible. Caps are to be removed and placed in the approved recycling bin and placed on the curb on the day designated for collection.
 - (c) Plastic containers made of PVC (#3), LPD (#4), PP (#5), PS (#6), and plastic containers made of other resins or multiple resins shall be rinsed and flattened, placed in the approved recycling bin and placed on the curb on the day designated for collection. Labels are to be removed, if possible. Caps

are to be removed and placed in the approved recycling bin and placed on the curb on the day designated for collection.

- (9) Steel containers shall be rinsed and flattened, placed in the approved recycling bin and placed on the curb on the day designated for collection. Labels need not be removed.

(n) Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings.

Owners or designated agents of multiple-family dwellings shall do all of the following to recycle the materials specified in Section (j)(1)(e) through (o):

- (1) Provide adequate, separate containers for the recyclable materials.
- (2) Notify tenants in writing at the time of rental or lease and at least semiannually thereafter about the established recycling program.
- (3) Provide for the separation of recyclable materials from solid waste by tenants in accordance with Section (m), and the collection and delivery of the recyclable materials to a recycling facility.
- (4) Notify tenants of reasons to reduce and recycle solid waste, which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and telephone number, and of the separation and proper disposal requirements of lead acid batteries, major appliances, waste oil, yard waste and waste tires in accordance with Section (l) of this Chapter.

(o) Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties. Owners or designated agents of non-residential facilities and properties shall do all of the following to recycle the materials specified in Section (j)(1)(e) through (o) unless postconsumer waste generated in those facilities and properties is treated at a processing facility that recovers the materials specified in Section (j)(1)(e) through (o) from solid waste in as pure a form as is technically feasible.

- (1) Provide adequate, separate containers for the recyclable materials.
- (2) Provide for the collection of the materials separated from the solid waste by the users, tenants and occupants and the delivery of the materials to a recycling facility.
- (3) Notify in writing, at least semi-annually all users, tenants and occupants of the properties about the established recycling program, the reasons to reduce and recycle, which materials are collected how to prepare materials in order to meet the processing requirements, collection methods or sites, locations and hours of operation, and a contact person or company, including a name, address and

telephone number, and of the separation and proper disposal requirements of lead acid batteries, major appliances, waste oil, yard waste and waste tires in accordance with Section (l) of this Chapter.

(p) Prohibitions on Disposal of Recyclable Materials Separated for Recycling.

- (1) No person may dispose of in a solid waste disposal facility or burn in a solid waste treatment facility any of the materials specified in Section (j)(1)(e) through (o) which have been separated for recycling.

(q) Enforcement.

- (1) For the purpose of ascertaining compliance with the provisions of this ordinance, any authorized officer, employee or representative of the Village of Caledonia may inspect recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multiple-family dwellings and non-residential facilities and properties and any records relating to recycling activities, which shall be kept confidential when necessary to protect proprietary information. No person may refuse access to any authorized officer, employee or authorize representative of the Village of Caledonia who requests access for purposes of inspection and who presents appropriate credentials No person may obstruct, hamper or interfere with such an inspection.
- (2) Any person who violates any provision of this ordinance may be issued a citation by the Village of Caledonia. The issuance of a citation shall not preclude proceeding under any other ordinance or law relating to the same or any other matter shall not preclude the issuance of a citation under this Paragraph.
- (3) Penalties
 - (a) Any person who violates Section (q)(1) may be required to forfeit not less than \$50 nor more than \$1,000 for each violation, plus costs of prosecution.
 - (b) Any person who violates any provision of this ordinance except Section (q)(1), may be required to forfeit \$50 for a first violation, \$200 for a second violation and not more than \$2,000 for a third or subsequent violation, plus costs of prosecution.

Chapter 9

Recycling

Section 1: Preamble. This municipality has heretofore, pursuant to 159.09, Wis. Stats., designated Chippewa County as the responsible unit of government. The Chippewa County Board of Supervisors adopted Chapter 13 of the general Code of Ordinances titled “Chippewa County Responsible Unit Recycling Ordinance” to establish rules for the implementation of recycling in the Chippewa County responsible unit areas.

Section 13.09 of the Chippewa County ordinance requires that local municipalities, singularly or joint, establish a system of regularly scheduled collection of recyclables and/or establish a drop off center for the receipt of the recyclables and adopt a companion ordinance consistent with Chapter 13 which shall include rules and procedures for the preparation and collection of separated materials. The purpose of this ordinance is to set forth the rules and procedures for this municipality.

Section 2: Definitions.

A. The definitions of Chippewa County Ordinance 13.04 are hereby adopted by reference and made a part hereof.

B. Recyclable materials means the following:

- (1) Lead acid batteries
- (2) Major appliances
- (3) Waste oil
- (4) Yard waste
- (5) Aluminum containers
- (6) Bi-metal containers
- (7) Corrugated paper or other container board
- (8) Glass containers
- (9) Magazines and other materials printed on similar paper
- (10) Newspaper and other materials printed on newsprint
- (11) Office paper
- (12) Rigid plastic containers, made of PETE (#1) & HDPE(#2)
- (13) Steel containers
- (14) Waste tires

C. Municipality means the Town of Tilden, Chippewa County, Wisconsin.

Section 3: Mandatory Separation of Recyclables.

A. Mandatory Separation. All persons generating or possessing recyclable materials, including occupants of single family and two-four unit residence, multi-family dwellings, and non-residential facilities and properties, shall separate recyclable materials from

garbage and refuse.

B. Disposal of Recyclable Material. All recyclable materials under this ordinance shall be delivered to a recycling center designed to receive and collect same, either by the person generating or possessing recyclables, designated agents, or licensed haulers.

C. Recyclable materials, except yard waste, shall be transported by the owner or the owner's designee or hauler to a recycling center designated to receive and collect same. Yard waste as described in 13.04(33) of the County Ordinance may be delivered to a recycling center and managed on site in accordance with this municipality's guidelines or land spread at an approved location in accordance with NR518 Wisconsin Administrative Code.

Section 4: Rules and procedures for recycling center use.

This municipality has established a drop-off center for the receipt of recyclables located at the Tilden Town Hall.

A. Hours. The recycling center shall be open and available for business on the following days: Saturday during the following hours: 8 a. m. to 1 p.m.

B. Deposit. The recycling center shall provide individual containers for each type of recyclable materials. Deposits shall be made to the appropriate container. No deposits of garbage or refuse shall be made in the recycling bins. Garbage or refuse shall be placed in its own appropriate container.

C. Condition of recyclables. Depositors to the recycling center shall deposit recyclable materials in condition prescribed by the center manager, including:

1. All recyclable materials shall be rinsed and reasonably clean and free of food and refuse.

Section 5: Rules and procedures for curbside pick-up. This municipality authorizes haulers to implement a recyclable schedule of curbside pick-up for recyclable material as subject to the following:

A. Collection Schedule. Each hauler shall establish a regular schedule for collection for solid waste and recyclable materials. The schedule shall be delivered to each of the hauler's customers and the municipal clerk.

B. Containers. Each hauler shall prescribe specifications for containers and placement of the containers. The hauler may provide containers or require the owner to secure same according to hauler designation.

C. Hauler's Charges. Each hauler shall, at the time of license application, file with the municipal clerk, a schedule of solid waste and recyclable collection charges to be in effect for the license year.

Section 6: Scavenging.

A. No person may enter the recycling facility and take possession of any recycling materials without the express consent of the center manager.

B. No person shall enter the property of another and take possession of any recyclable materials without the expressed consent of the property owner.

Section 7: Special Multi-family and Non-Residential Provisions. Section 13.06 of the Chippewa County General Code of Ordinances is hereby adopted by reference and made a part hereof.

Section 8: Large outdoor events. Section 13.07 of the Chippewa County General Code of Ordinances is hereby adopted by reference and made a part hereof.

Section 9: Parks, Waysides, Ballfields and Recreational Areas. Section 13.08 of the Chippewa County General Code of Ordinances is hereby adopted by reference and made a part hereof.

Section 10: Dumping. It shall be unlawful for any person to dispose of or dump garbage, refuse or recyclable materials in any roadway, street, alley, or other public place within this municipality or in any receptacle or on private property of another without the owner's expressed consent.

Section 11: Hauler provisions.

A. Hauler restrictions. Haulers may not dispose in a landfill or burn in a solid waste facility any recyclable materials generated in this municipality that have been separated for recycling. Haulers have a right to reject and leave uncollected any recyclable materials that are not separated in accordance with the specifications of this ordinance or by the Chippewa County Ordinance Chapter 13.

B. Reporting. Recycling haulers are required to maintain records and report in writing to the municipal clerk and County Solid Waste Coordinator at such times as designated by the County Solid Waste Coordinator, but not less than quarterly. The report shall include the amount of solid waste and recyclables collected and transported from the municipality, the amount of solid waste and recyclables processed and/or marketed by item type, and the final disposal location of solid waste and recyclable materials. Failure to make such records shall be a cause for the municipality to revoke the license or sever

any contract with the hauler.

- C. Volume Based Rates. Each hauler shall provide volume based rate schedule for garbage service to be assessed on a per container basis with the base level of service not to exceed one 45 gallon container per week. The schedule and any revisions thereof shall be filed with the municipal clerk and County Solid Waste Coordinator prior to implementation or revision of said schedule.

Section 12: License.

A. DNR License. No person shall engage in the business of hauling recyclables within this municipality without being licensed by the Department of natural Resources under Section NR502.06 of the Wisconsin Administrative Code.

B License. No person shall engage in the business of hauling recyclables or solid waste within this municipality without a municipal license.

C. Each Hauler shall pay an annual municipal license fee of \$10.00. The fee is for a calendar year and is not refundable. Application for license shall be made on or before December first prior to the license year, except that for 1994, the license application shall be made within 30 days after passage of this ordinance. License or permit fees paid pursuant to other ordinances or resolution shall not be a credit to the fee required by this ordinance.

Section 13: Miscellaneous Provisions.

A. Abrogation and Greater Restrictions. It is not intended by this ordinance to repeal, abrogate, annul, impair or interfere with any existing rules, regulations, ordinances or permits previously adopted or issued pursuant to law. However, whenever this ordinance imposes greater restrictions, the provisions of this ordinance shall apply.

B. Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be the minimum requirements and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes. Where any terms or requirements of this ordinance may be inconsistent or conflicting, the more restrictive requirements or interpretation shall apply. Where a provision of this ordinance is required by Wisconsin Statutes, or by a standard in Chapter NR544, Wisconsin Administrative Code, and where the ordinance provision is unclear, the provision shall be interpreted in light of the Wisconsin Statutes and the Chapter NR544 standards in effect on the date of the adoption of this ordinance, or in effect on the date of the most recent text amendment to this ordinance.

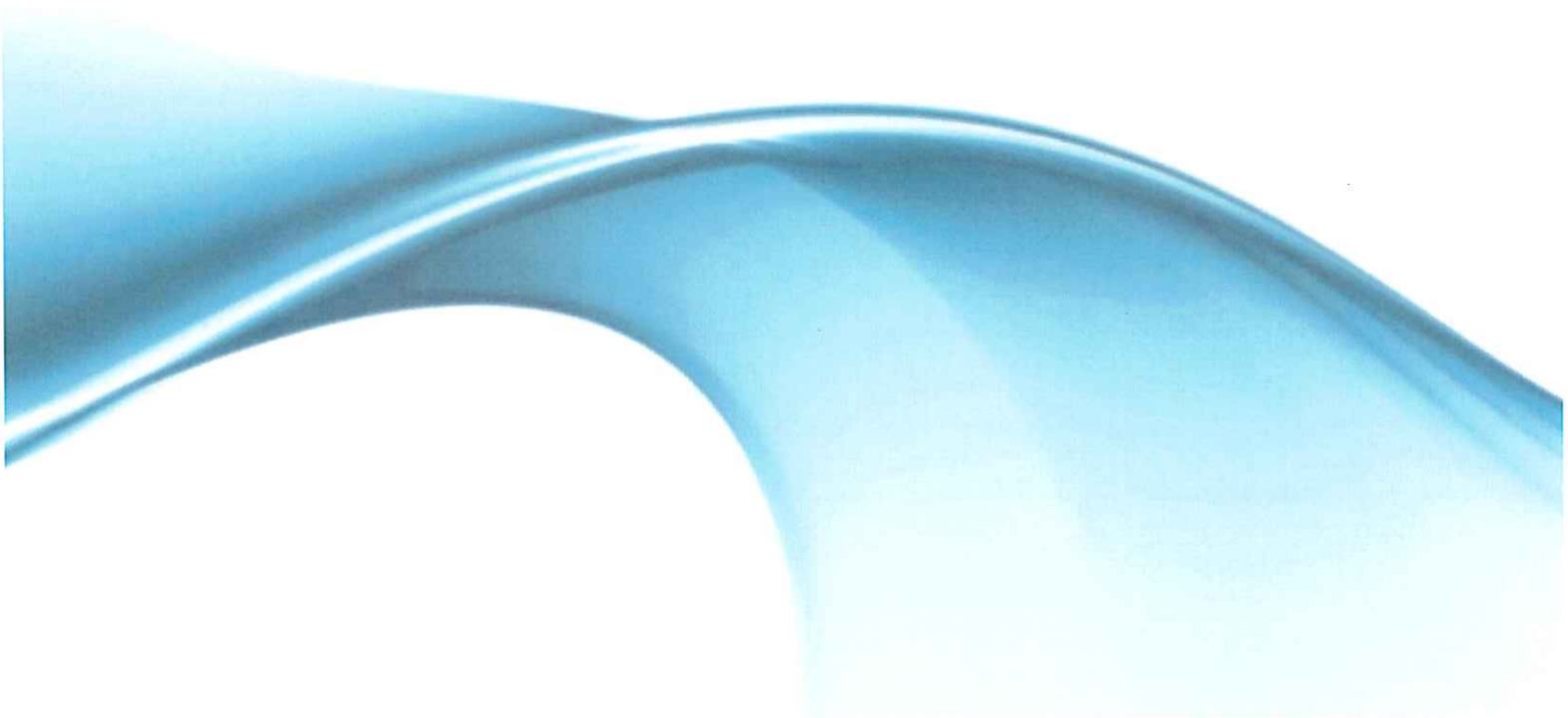
CAPACITY, MANAGEMENT, OPERATION & MAINTENANCE (CMOM)

Winneconne, Wisconsin

Date: July 12, 2016



Village of
WINNECONNE WI



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SECTION 1 – GOALS

YEAR: 2016

The goals outlined below are set by the Village of Winneconne Utility Commission with consideration of State and Federal code and permit requirements. The goals that are set must be measurable quantitatively and capable of an evaluation of progress at the end of each year. Based on these goals and the achieved outcomes or future municipality needs, new goals will be set for the next year.

- ☒ The Village of Winneconne will ensure that the collection system is properly managed, operated, and maintained at all times. The Village will take steps to ensure the sewage collection system provides adequate capacity to convey all peak design flows as well as eliminate excessive infiltration and inflow as defined in NR 110.03 (14). A process is in place to notify the public and other directly affected parties of any incidents of overflows from the sewerage treatment facility.
- ☒ Create and distribute informational materials to educate consumers on SSO's and need to replace sewer main and private laterals. Pamphlets Winneconne has sent to its customers are attached.
- ☒ The Village will continue to televise 10 percent of the sewer mains each year. The Village will also inspect 10 percent of the manholes at that time as well.
- ☒ The Village will continue to inspect properties for illegal sump pump connections to the sanitary sewer when replacing water meters.
- ☒ The Village will evaluate and update CMOM goals each year when passing a CMAR resolution.
- ☒ Develop and implement an overflow emergency response plan.

The Village hopes that the achievement of the above goals will aid in the prevention of Sanitary Sewer Overflows and Treatment Facility Overflows.

SECTION 2 - ORGANIZATION

Organizational structure and communication within that structure is an important component of a successful CMOM program. It's imperative that all governing members of the Village of Winneconne understand the CMOM program and the goals that are outlined within it. Decision's pertaining to the sanitary collection system will be made with goals of the CMOM program in mind.

2.1 Village of Winneconne Ownership and Governing Body

The Village of Winneconne owns the wastewater collection system. They have contracted the operation and maintenance of their wastewater and water utilities to Midwest Contract Operations, Inc. (MCO). MCO employs one and a half certified operators that are assigned to the Village of Winneconne. The two operators divide their time between operation and maintenance of the wastewater (including collection system) and water (including distribution system) utilities. MCO operators report directly to MCO Management who report directly to the Village of Winneconne Director of Public Works as well as the Village of Winneconne Water and Sewer Utility Commission. A current listing of Village officials and Village staff can be found on the Village's website.

City Staff Responsibilities	
Title	Responsibilities
Village of Winneconne Village Council	Elected Officials who serve a policy-making role for the Village.
Village of Winneconne Water and Sewer Utility Commission.	Has entire charge, management, and direction of any water and sewer utility, property, plant, equipment and business owned by the Village, subject only to the general control and supervision of the Village Council.
Village of Winneconne Director of Public Works	Reports to the Village Council and manages all personnel, procurement, budget and overall operation of Village activities including the collection system.
Midwest Contract Operations, Inc. Management	Responsible for operational decisions for the Village utilities.
Midwest Contract Operations, Inc. Operations Specialists	Responsible for operating the Village utilities.

2.2 Internal Communication Procedures

Contracted MCO operations staff will call MCO Management and/or the Director of Public Works for all treatment facility and collection system emergencies. MCO staff has a contact list of all vendors that may be required during emergency call outs. The contact list can be found in Appendix D.

2.3 Public Information and Education Program

Because a collection system is a large community asset that is out-of-sight and out-of-mind, it is important to communicate the benefits of a CMOM program to the public. Winneconne has a proactive public information/education program aimed at educating the public about issues facing the wastewater utility. The Village utilizes mailings such as pamphlets, postings to its city website, and articles in the weekly Winneconne News newspaper to update and inform utility customers of new programs implemented by the village. The Village also holds public informational meetings when new projects are planned. Examples of pamphlets utilized by the Village are included in Appendix C.

SECTION 3 – LEGAL AUTHORITY

Adequate legal authority is the foundation of a successful CMOM program. In order to operate and maintain your sewer system, you must have certain legal mechanisms in place. Legal authority provides the utility with the ability to establish sewer service charges, to regulate and control the type, volume and strength of wastewater being discharged into the sewer system; to regulate grease from restaurants and institutions; to connect new developments; to plan and specify sewer design, installation and maintenance; to require private sewer inspections and rehabilitation; and to enforce actions for noncompliance, permits, fees, and fines.

3.1 Legal Authority (Wisconsin DNR check list)

- ☒ Sewer Use Ordinance last revised on 10/01/2012.
- ☒ Pretreatment or industrial Control Programs (list all significant users).
The Village of Winneconne has the authority to require pretreatment for any industrial user whose discharge may negatively impact the Village's Wastewater treatment plant. The Sewer Use Ordinance can be found at the following location:
- ☒ Fat, Oil, and Grease (FOG) control (list all FOG contributing users).
The Village of Winneconne has the authority to require grease, oil, and sand interceptors for commercial and industrial users when they are necessary for the proper handling of liquid wastes containing floatable grease in amounts in excess of those specified in the Sewer Use Ordinance. The Sewer Use Ordinance can be found at the following location:
- ☒ Illicit Discharges by commercial or industrial users.
- ☒ Private Property Clear Water (sump pumps, roof or foundation drains)
Users of the Village's collection system are not allowed to discharge clear water in to the sanitary sewer. The Village of Winneconne has the authority to order the disconnection of all sumps, roof, or foundation drains found to be discharging clear water into the sanitary sewer. The Sewer Use Ordinance can be found at the following location:
- ☒ Private lateral inspections / repairs.
The Village of Winneconne Sewer Use Ordinance discusses the village's role and legal authority related to private lateral inspections and repairs within the collection system. The ordinance can be found on Winneconne's website at:
- ☐ Service and Management Agreements (list the agreements)

- ☒ Enforcement Actions (discuss the steps and procedures)

The Village of Winneconne's Sewer Use Ordinance discusses the Village of Winneconne's enforcement power. The link to the above mention code is as follows:

SECTION 4 – OPERATION AND MAINTENANCE

Collection system Operation and Maintenance is the essential element of a successful CMOM program. Proper maintenance of the collection system will prolong its viability, and minimize system failures and service interruptions. The Village of Winneconne's Operation and Maintenance tasks and frequencies for the collection system are shown below.

4.1 Operation and Maintenance Activities

Does your Collection System Annual Maintenance Program include the following activities? Check those items you have done in the last twelve months.

- ☒ Cleaning (% of system per year)
The purpose of sewer cleaning is to maintain continuous service to customers and mitigate the likelihood of sanitary sewer overflows and basement backups. Accumulation of debris, roots and grease over time may cause a blockage and an interruption of conveyance in the sewer. An interruption of conveyance may result in sanitary sewer overflows and backups of sewage into basements. The Village of Winneconne cleans 10% of the collection system per year.
- ☒ Root Removal (% of system per year)
Like cleaning root removal is a necessity to prevent sanitary backups and sanitary sewer overflows. The Village of Winneconne has implemented a sanitary mainline televising program. When excessive roots are identified in the collection system they are removed by the televising contractor. Areas subject to root growth will be chemically treated.
- ☒ Flow Monitoring (% of system per year)
The Village of Winneconne will utilize collection system flow monitoring on an as needed basis.
- ☒ Smoke Testing (% of system per year)
The Village of Winneconne will conduct smoke testing on an as needed basis.
- ☒ Sewer Line Televising (% of system per year)
The Village of Winneconne bids out televising of its sewer mains each year. The Village televises 10% of its sewer mains per year in conjunction with their sewer cleaning. Any defects in the sewer main that are identified during televising are spot repaired if practical.
- ☒ Manhole Inspections (% of system per year)
Manhole structures are the principle means of access for proper collection system maintenance. Effective manhole inspection and rehabilitation is necessary to improve structural integrity, address public safety related issues, and implement general system maintenance needs of the collection system, all of which can contribute to infiltration and inflow (I/I) and illicit discharges.

The Village of Winneconne inspects 10% of the manholes each year. Defective manholes are identified and are repaired.

☒ Lift Station O&M (# per L.S./year)

Operations staff performs weekly checks of all five lift stations. The checks include wet well inspection, and recording pump run hours daily using the SCADA located at the wastewater treatment plant.

- ☒ Manhole Rehabilitation (% of manholes rehabbed)
The Village of Winneconne inspects on average 10% of the Village's manholes per year. Any manhole found to be defective is repaired. Inspection and Repair records are maintained by the Village.

- ☒ Mainline Rehabilitation (% of sewer lines rehabbed)
The Village of Winneconne has implemented a 10 year mainline televising plan to identify sources of infiltration in the collection system. Mainlines found to be defective during the initial investigation are scheduled for repair when the street is replaced.

- ☐ Private Sewer Inspections (% of system/year)

- ☐ Private Sewer I/I Removal (% of private services)
Copy of recommended lateral repairs

SECTION 5 – DESIGN/PERFORMANCE PROVISIONS

The Village of Winneconne uses the following design and performance standards to ensure that the sewer meets local, state, and federal code requirements.

5.1 Design and Performance Standards Procedures

Check those that apply to your collection system and include these documents in your written CMOM program.

- ☒ **State Plumbing Code.**
Department of Safety and Professional Services Chapter SPS 382, Wisconsin Administrative Code – Design, Construction, Installation, Supervision, Maintenance and Inspection of Plumbing. This code is intended to provide uniformly to the design, construction, installation, supervision, maintenance and inspection of plumbing, including but not limited to sanitary and storm drainage, water supplies, wastewater treatment, and dispersal or discharge for buildings. SPS 382 must be followed when designing and constructing residential and commercial plumbing and pipes.
- ☒ **State Sewerage System Code(s)**
Department of Natural Resources Chapter NR 110, Wisconsin Administrative Code – Sewerage Systems must be followed when designing and constructing sewage conveyance systems.
- ☒ **Local communities may have their own standards and requirements, specific to community needs, in the design and construction of building plumbing and sewerage systems. The Village of Winneconne's construction standards as it relates to sanitary sewer can be found by clicking on the following link:**

5.2 Who designs and inspects the sewer system and what standards and procedures are followed?

Check those that apply below and identify the standards and procedures that are followed for each.

- ☐ **Municipal employees for sewer design work**
Contracted to an engineering firm.
- ☒ **Municipal employees for sewer construction inspection work**
Where appropriate the Village of Winneconne's Building Inspector will conduct inspections.
- ☒ **Contracted services for sewer design work.**
The Village of Winneconne contracts sewer design work to an engineering firm.
- ☒ **Contracted services for sewer construction inspection work.**
The Village of Winneconne contracts inspection work to an outside engineering firm or project contractor.

SECTION 6 – OVERFLOW EMERGENCY RESPONSE PLAN

The Village of Winneconne has procedures and equipment in place to respond to overflows and other collection system emergencies that may arise. Records of emergencies and responses as they relate to the collection system are maintained and are reviewed for future corrective action.

6.1 Emergency Capability

Check those items which you have in place.



Alarm System and Routine Testing.

The Village of Winneconne has five (5) lift stations which contain telemetry to communicate lift station failures.

Alarm system and routine testing for each of Winneconne's lift stations:

Country View Lift Station

Control is a Mutitrol Probe System with floats as a backup control system. The floats are also high level and low level alarm triggers. Pumps are run as lead / lag. Float backup system only runs the pump that is selected by the switch located on the lift station control panel. The SCADA system monitors the lift station only. A red light located on top of the control panel acts as a local alarm. SCADA alarms are wet well low level, wet well high level, Pump #1 overload, Pump #2 over load, power fault(from pump controller), and control power fail.

7th Street Lift Station

Control is a Mutitrol Probe System with floats as a backup control system. The floats are also high level and low level alarm triggers. Pumps are run as lead / lag. Float backup system only runs the pump that is selected by the switch located on the lift station control panel. The SCADA system monitors the lift only. A red light located on top of the control panel acts as a local alarm. SCADA alarms are wet well low level, wet well high level, Pump #1 overload, Pump #2 over load, power fault(from pump controller), and control power fail.

6th Avenue Lift Station

Control is PLC based with a transducer for level sensing and floats as a backup control system. Pumps typically run on a Variable Frequency Drive (VFD); however, they may run on line starters. The floats are also high level and low level alarm triggers. The lift station is designed to only have one pump running at a time. The VFD'S are hard wired to the pumps. The SCADA system monitors the lift station only. A red light located on top of the control panel acts as a local alarm. SCADA alarms are wet well low level by sensor, wet well low low level by float, wet well high level by sensor, wet well high high by float, voltage/phase fail, pump #1 VFD fail, Pump #1 seal fail, Pump #1 over temperature, pump #2 VFD fail, Pump #2 seal fail, Pump #2 over temperature, panel high / low temperature, and control power fail. In place backup generator to be installed in 2016.

13th Avenue Lift Station

Control is PLC with a transducer for level sensing and floats as backup control system. The float backup system can run all three pumps if required. The floats are also high

high level and low low level alarm triggers. The Main lift station has two pumps on VFDs and one line pump. Each VFD is hard wired to the pump it runs. Pumps are run on VFD normally. Pumps may be run in by-pass mode which operates like a hand switch (putting pump in by-pass will start and run pump until by-pass is turned off). The SCADA system monitors the lift station. A red light located on top of the roof of the lift station building acts as a local alarm that is active by high wet well level. SCADA alarms are wet well low level by sensor, wet well low level by float, wet well high level by sensor, wet well high level by float, pump #1 VFD fail, pump #1 seal fail, pump #1 fault, pump #2 VFD fail, pump #2 seal fail, pump #2 fault, pump #1 overtemp, pump #3 seal fail, pump#3 overtemp, control power fail, generator fault.

Landings Lift Station

Control is PLC with a transducer for level sensing and floats as backup control system. The float backup system can run all three pumps if required. The floats are also high level and low low level alarm triggers. The Main lift station has two pumps on VFDs and one line pump. Each VFD is hard wired to the pump it runs. Pumps are run on VFD normally. Pumps may be run in by-pass mode which operates like a hand switch (putting pump in by-pass will start and run pump until by-pass is turned off). The SCADA system monitors the lift station. A red light located on top of the roof of the lift station building acts as a local alarm that is active by high wet well level. SCADA alarms are wet well low level by sensor, wet well low level by float, wet well high level by sensor, wet well high level by float, pump #1 VFD fail, pump #1 seal fail, pump #1 fault, pump #2 VFD fail, pump #2 seal fail, pump #2 fault, pump #1 overtemp, pump #3 seal fail, pump#3 overtemp, control power fail, generator fault.

☒ **Emergency Equipment**

The Village of Winneconne has access to the following equipment that can be used in the event of an overflow or collection system emergency:

The WWTP has a backup generator which is capable of providing power to the plant. This generator is automatically exercised under load on a weekly basis.

☒ **Emergency Procedures.**

The Village of Winneconne's response to overflows and basement backups:

Sewer Mains are owned and maintained by the Village of Winneconne and all laterals from the house to sewer main are the responsibility of the property/home owner.

Collection system maps are located in the Village utility van and can also be found on the Village GIS website. Maps are also available at the wastewater treatment plant and the Village garage.

In the event of a backup, operators will check the collection system by opening manholes upstream and downstream of the home to verify that the main is obstructed. If the sewer

main is not obstructed, operators will inform the homeowner that the problem is most likely their lateral and the homeowner should call a plumber to clean out their lateral.

If sewer main is obstructed the Winneconne Public Works Department has rodding and jetting equipment which can be used to clear the obstruction. The Director of Public Works should be immediately notified of any sewer main backups so he can contact the Village Public Works operators

If necessary; there are portable pumps and hoses for bypassing around the obstructed sewer main at the Johnson building.

Once the sewer main is jetted and any obstruction is cleared; televise as soon as possible to see if tree roots are a problem which could lead to a second backup. Root cut if needed.

After clearing any obstructions in the sewer; check the hydrant used to fill the jet truck for proper draining. Pump the hydrant if doesn't drain (garden hose pump and portable generator at WWTP).

Sewer Jetters

PLC Water Jetting Service

6230 Cty Rd. K

New Franken, WI 54229

Phone - (Roy DeJardin) 1-920-845-5281 Cell 1-920-655-7302

(John Renier) 1-920-866-9109 Cell 1-920-655-0437

Green Bay Pipe & TV Contractors,

1768 W. Paulson Road

Green Bay, WI 54313

Phone: 1-920- 490-5501

Great Lakes TV & Seal

3600 Kewaunee Rd.

Green Bay, WI 54311

Phone: 1-920-433-9693 1-920- 863-3663

Northern Pipe Equipment

1772 County QQ VandenBerg Road

Green Bay, WI 54311

Phone: 1-920-468-5217 1-800-468-7074

Speedy Clean Inc.

107 S. Buchanan

Appleton, WI 54915

Phone: 1-920-734-4707

☐ **Mutual Aid Agreements**

- ☒ **Communications/Notifications (DNR, Internal, Public, Media, etc.)**
Public Notification (City Officials, Contract Operations Firm Managers, Local DNR, Local News Paper)
1. The Village of Winneconne contracts the operation of their utilities to Midwest Contract Operations, Inc. (MCO). It is the responsibility of MCO management in Winneconne to Notify the Village and Local DNR of an overflow
 2. The Midwest Contract Operations Manager notifies the local DNR department by telephone or email as soon as practicable, but no later than 24 hours from the time the Village becomes aware of the overflow. NR 210.21 (3) (a).
 - Mark Stanek (DNR Wastewater Engineer)
 - Phone – (902)424-7895
 - Email - mark.stanek@wisconsin.gov
 3. The Midwest Contract Operations Manager prepares the Sanitary Sewage Overflow Notification Form 3400-184 and delivers it to the local DNR representative no later than five days from the time that the Village becomes aware of the overflow. If an overflow lasts for more than five days, an initial report shall be submitted within 5 days as required in NR 210 and an updated report submitted following cessation of the overflow.
 4. The Village of Winneconne contacts the local newspaper (Winneconne News) for public notification of an overflow event.
 - Winneconne News
 - Phone – (920)582-4541
 - Email - winneconnenews@rogerspublishing.com

SECTION 7 – CAPACITY ASSURANCE

The Village's CMOM Program includes an assessment of the adequacy of the collection system to convey wastewater for new connections. It also reviews the systems current flow to determine where your trouble spots are located. Identifying problem areas allows the city to make necessary repairs and improvements, or, at the very least identify areas to be cleaned and maintained on a specific schedule so that flow capacity is maximized.

7.1 Capacity Assurance (Check those documents you have).

- ☒ **Current and up-to-date sewer map**
The Village of Winneconne utilizes a GIS mapping system and contracts with McMahon Associates to update and maintain the GIS system.
- ☒ **Sewer system plans and specifications**
The Village has outlined the construction and connection requirements in their municipal code which can be found by clicking on the following hyperlink:
- ☒ **Manhole Location Map**
All manholes are identified within the Village's GIS.
- ☒ **Lift Station pump and wet well capacity information**

Landings Lift

Pumps: (2) Flygt Submersible 3 HP
Capacity: 300 GPM total

13th Ave Lift

Pumps: (2) Flygt Submersible 5 HP
Capacity: 800 GPM total

6th Ave Lift

Pumps: (2) Flygt Submersible 9.4 HP
Capacity :620 GPM total

7th Street Lift

Pumps: (2) Flygt Submersible 3 HP
Capacity: 500 GPM total

Country View Lift

Pumps: Flygt Submersible 2.2 HP
Flygt Submersible 3.0 HP
Capacity: 290 GPM total



Lift Station O&M manuals

Lift Station O&M manuals are located at the wastewater treatment plant.

7.2 Check those items that have been identified within your sewer system.



Areas with Flat Sewers

Known areas with flat sewers are as follows:

- North 6th Street from Birch Street to Main Street



Areas with Surcharging



Areas with bottlenecks or constrictions



Areas with chronic basement backups or SSO's



Areas with excess debris, solids or grease accumulation.

Periodically the Village hires a contractor to remove excessive grease accumulation at the Country View Lift Station and the WWTP influent wet well. Rags occasionally plug the Country View lift station pumps. The Village has contacted residents whose sanitary sewer flows into the Country View Lift Station and requested their cooperation in removal of rags and debris from their discharge to the sanitary sewer.



Areas with heavy root growth

Areas with heavy root growth are identified during sewer televising and will be cut and treated with chemical root control products.



Areas with excessive infiltration/inflow (I/I)

Areas of high I/I have been identified and highlighted on a city map (map attached).

- ☐ **Sewers and manholes with severe corrosion**
None known at this time 7-15-16.
- ☐ **Sewers with severe defects that affect flow capacity**
None Known at this time 7-15-16.
- ☒ **Adequacy of capacity for new connections**
- ☒ **Lift Station capacity and/or pumping problems**
Periodically the Village hires a contractor to remove excessive grease accumulation at the Country View Lift Station and the WWTP influent wet well. Rags occasionally plug the Country View lift station pumps. The Village has contacted residents whose sanitary sewer flows into the Country View Lift Station and requested their cooperation in removal of rags and debris from their discharge to the sanitary sewer
- ☐ **Wet weather relief points or overflow structures (if any)**

SECTION 8/9 – ANNUAL SELF AUDIT / SPECIAL STUDIES

The success of the Village's CMOM program depends upon the careful review of the CMOM Program annually. Analysis should be performed on improvements and successes that have been seen, where budgeted money was most effective, and areas that need improvement to meet compliance.

The Compliance Maintenance Annual Report (CMAR) Collection System section is, in part, an annual self-evaluated or audit of the collection system CMOM program. Once the data is entered in the CMAR, trend graphs can be created representing the annual performance compared to previous year's performance. In theory, an effective O&M Program over time should result in a reduction in I/I (peaking factors), SSO's, basement backups, complaints, and equipment and pipe failures.

8.1 Village of Winneconne's Collection System Performance Indicators

☒ **Lift Station Failures (failures/lift stations/year)**

Description: A Lift Station Failure is a condition that results in station overflows or an unacceptable surcharge of the collection system.

The Lift Station Failure for 2015 is 0.00 failures/lift station/2015.

☒ **Sewer Pipe Failures (pipe failures/sewer mile/year)**

Description: A sewer pipe failure is a pipe failure which has lost its structural integrity as evidence by total or partial collapse.

The Sewer Pipe Failure for 2015 is 0.00 pipe failures/sewer mile/2015.

☒ **Sanitary Sewer Overflows (number/sewer mile/year)**

Description: Sanitary Sewer Overflow means a discharge, spill, release or diversion of wastewater to a water of the state or to the ground surface from a sanitary sewage collection system prior to the point the collection system enters the wastewater treatment works. This does not include basement backups.

The Sanitary Sewer Overflow for 2015 is 0.0 SSO's/sewer mile/2015.

☒ **Basement Backups (number/sewer mile)**

Description: Basement Backup means sewage in the basement of any public or private building caused by blockage or by excess water entering in the publicly owned sewage collections system. An accumulation of sewage in a basement caused by blockage or failure of the building lateral shall not be considered a basement backup. Sewer system blockage means the structural collapse of a sewer or an accumulation of material in a sewer such that the sewage flow is slowed down or stopped from flowing down the sewer pipe.

The Basement Backups for 2015 is 0.00 backups/sewer mile.

- ☐ **Complaints (number/sewer mile)**
Description: A customer complaint related to the performance of the municipal collection system, including issues such as backups, overflows, and loose manhole covers. Odor complaints are not to be included unless directly related to a problem with the sanitary sewer.

The Complaints for 2015 is 0.00 complaints/sewer mile.

- ☐ **Peaking Factor Ratio (Peak Monthly: Annual Daily Average)**
- ☐ **Peaking Factor Ration (Peak Hourly: Annual Daily Average)**

8.2 Special Studies

From time to time a utility or municipality may conduct special studies on its wastewater collection system.

(Check and cite the year of any studies)

- ☒ **Infiltration/Inflow (I/I) Analysis**
Evaluates wastewater flow occurring throughout the collection system to identify specific infiltration and inflow components and whether these flow components are excessive.

•

- ☐ **Sewer System Evaluation Survey (SSES)**
When I/I is excessive, an SSES study will assess costs for removing I/I versus conveying and treating it, and identifies a cost-effective collection system rehabilitation program to remove excessive I/I.

- ☒ **System Evaluation and Capacity Assurance Plan (SECAP)**
Contains elements of both the I/I and SSES analyses, but is typically more focused on SSO occurrences and developing recommendations to abate or eliminate SSO's as it relates to capacity issues.

The City has on going elements of a SECAP plan. In the last five years the City has conducted sewer system flow monitoring to identify peak I/I areas. The City has also televised during wet weather periods and have identified private laterals as a source of excessive I/I in the collection system. The City in response to this information has initiated a private lateral replacement program. In addition the City also inspects manholes during wet weather and televises sewers prior to street reconstruction projects. Any noted defects are repaired.

- ☒ **Lift Station Evaluation Report**
An assessment of lift station conditions, capacity limitations, and recommendations for improvement.

The Village; on an as needed basis, will evaluate the lift stations based on needs recommendations by the operators.

SECTION 10 (CMAR) COMPLIANCE MAINTENANCE ANNUAL REPORT

10.1 Village of Winneconne's 2014 Compliance Maintenance Annual Report (CMAR)

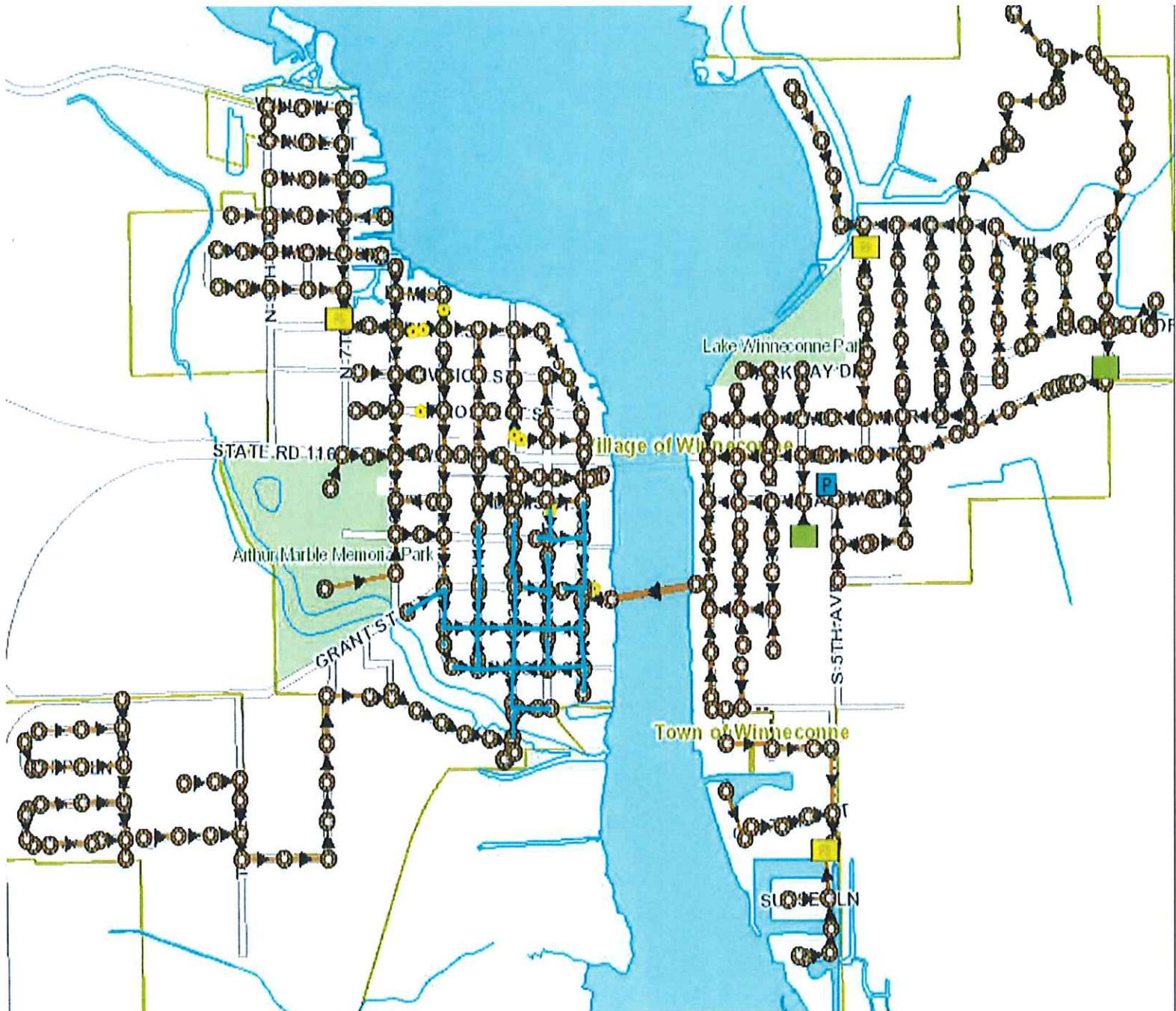
The Compliance Maintenance Program is one of the successful cornerstones of the Wisconsin Department of Natural Resources regulatory Wisconsin Pollutant Discharge Elimination System (WPDES Program). The web-based Compliance Maintenance Annual Report (CMAR) is a self-evaluation report and grading system for Wisconsin's domestic wastewater treatment plants and sanitary sewer systems. Since its beginning in 1987, the Compliance Maintenance Program has been extremely successful in achieving its purpose of encouraging and, where necessary, requiring owners of publicly and privately owned domestic wastewater treatment works to take necessary actions to avoid water quality degradation, and prevent violations of WPDES permit effluent limits and conditions.

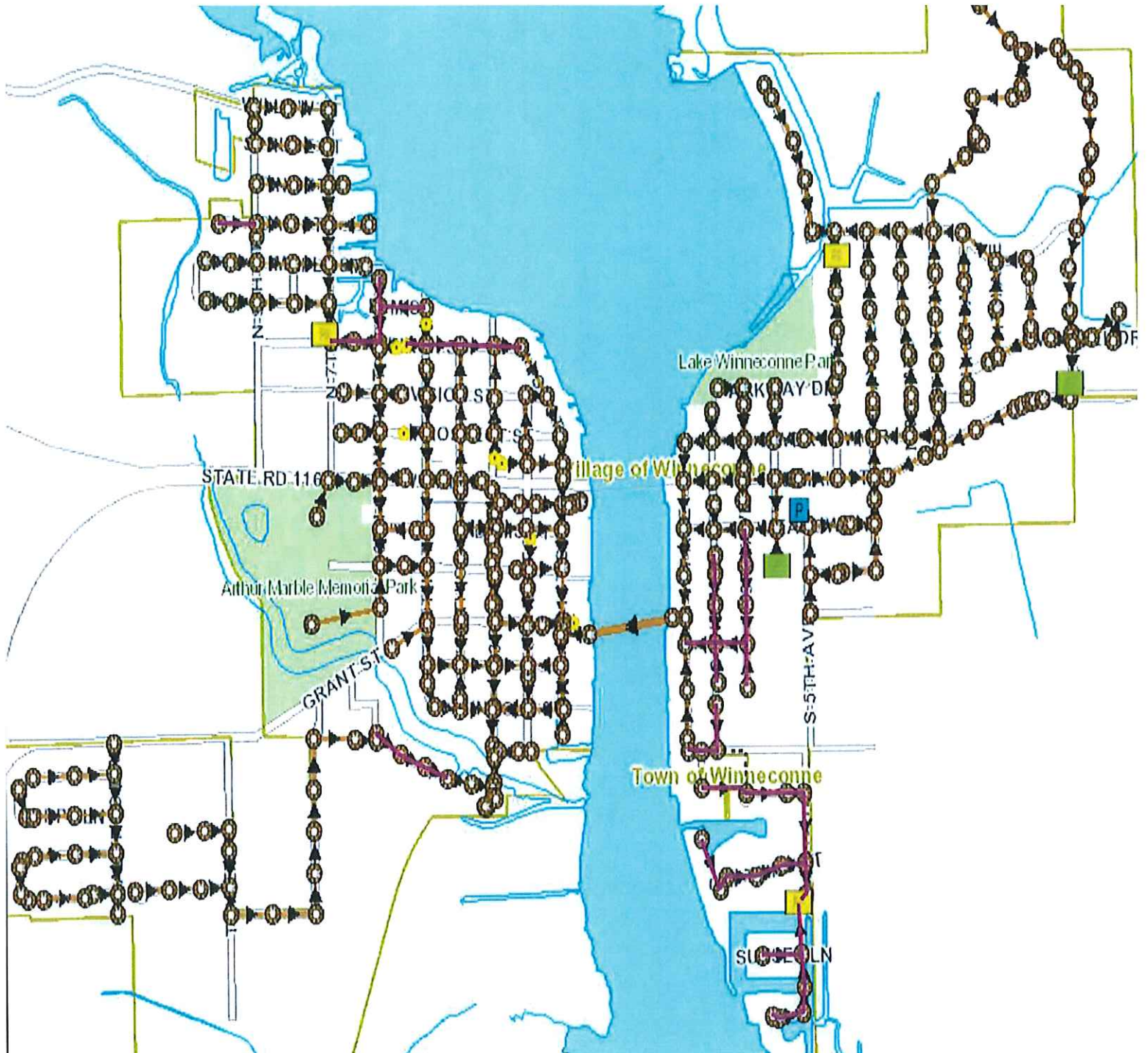
Compliance maintenance promotes an owner's awareness and responsibility for wastewater conveyance and treatment needs; maximizes the useful life and performance of treatment works through improved operation and maintenance; and initiates formal planning, design and construction to prevent WPDES permit violations. Though a conventional and readily understandable grading system, the CMAR brings awareness and understanding to governing officials about wastewater capital and management needs. Governing bodies must review each year's CMAR and pass a resolution regarding it. Low grades require recommendations or action plans by the community to address the cause of any problems or deficiencies and improve the system.

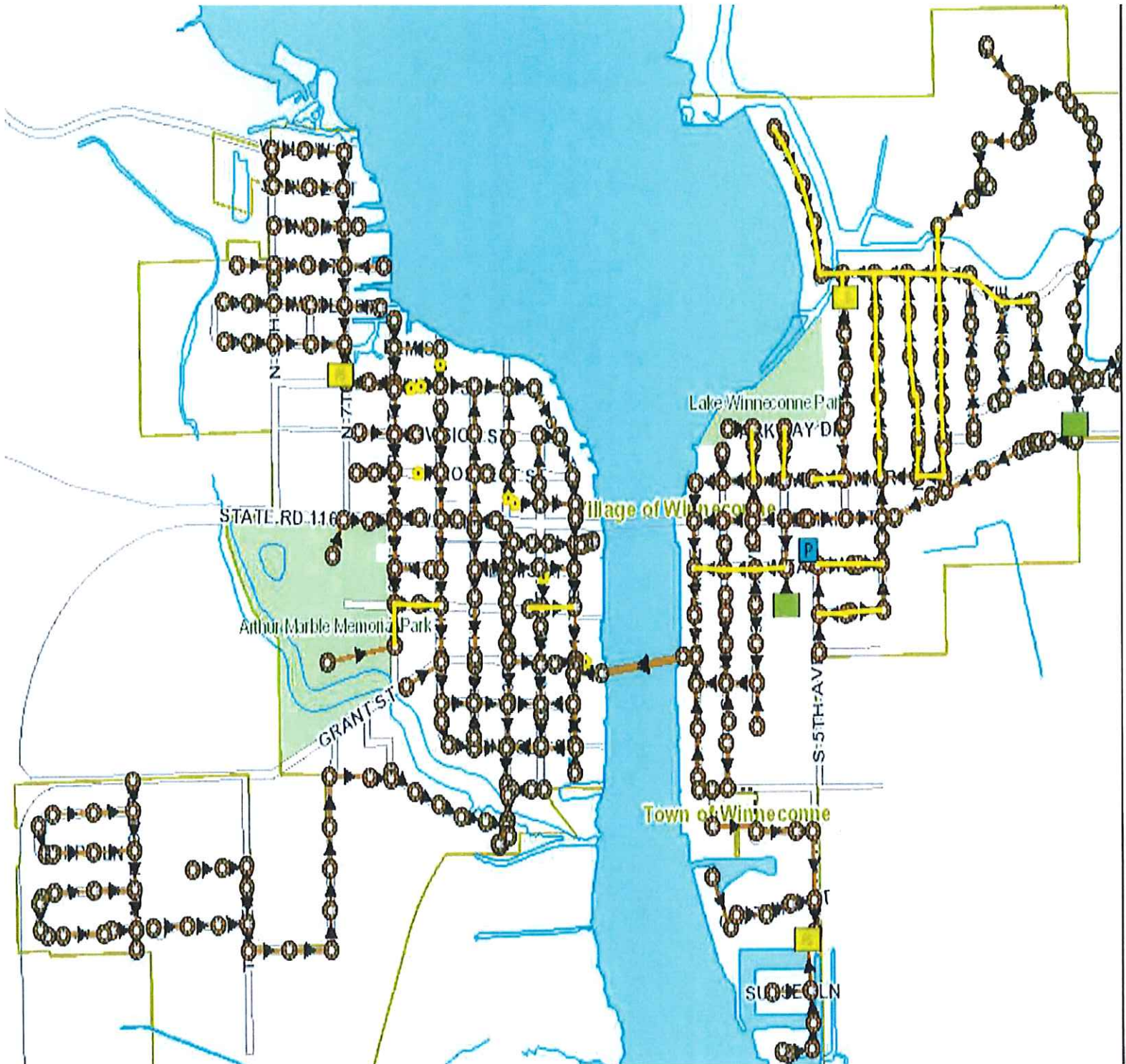
Owners of wastewater treatment facilities as well as collection systems, include satellite systems, are required by Wisconsin Administrative Code Chapter NR 208 – Compliance Maintenance to electronically submit an annual report. The Sanitary Sewer Collection System section can be found on the next four pages. Performance indicators and trend graphs are automatically generated as part of this section of the CMAR to help operators evaluate the success of their CMOM or O&M program. The questions in the CMAR are to guide Operators in developing a CMOM Program, and in the operation and maintenance and financial management of their collection system.

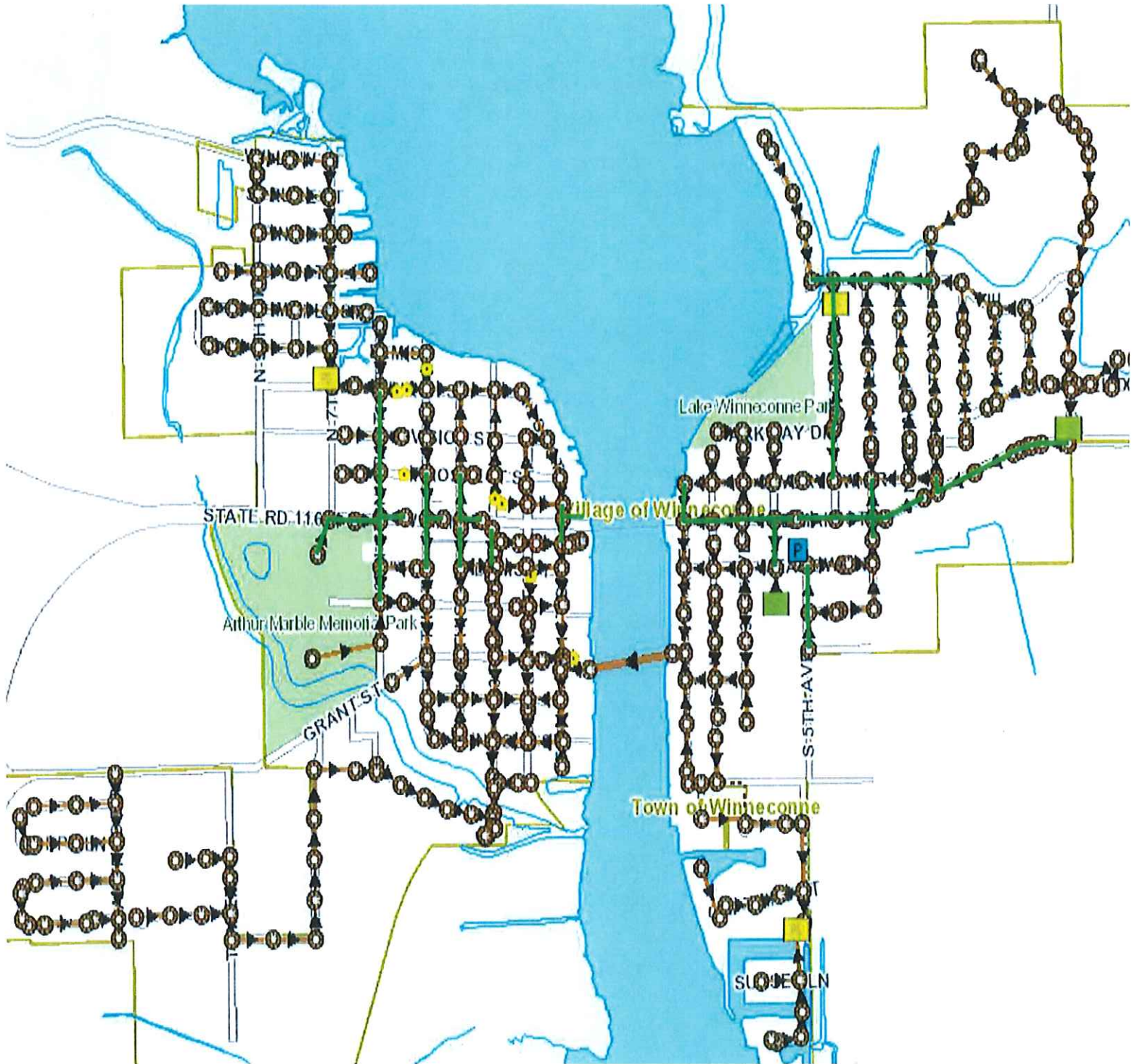
APPENDIX A I/I REDUCTION PLAN MAP

2016









APPENDIX C EDUCATIONAL PAMPHLETS

Pamphlet List

- Sewer Backup Fact Sheet
- Flushable Wipe



VILLAGE OF WINNECONNE

The Community of Opportunity

30 South First Street • P.O. Box 488 • Winneconne, Wisconsin 54986-0488 • 920-582-4381

www.winneconnewi.gov

06 August 2015

From: Village of Winneconne Director of Public Works

To: Citizens of the Village of Winneconne

Subject: Proper use of Village Sewer System

The Village sewer system was designed and built for the purpose of conveying water and human waste to the treatment plant. Sinks, toilets and sewer drains are sometimes viewed as auxiliary wastebasket - an easy place to dump all kinds of things and make them disappear with the pull of a handle. Unfortunately, many of the items that often end up in the toilet - even products labeled "flushable" or "biodegradable" - can cause significant clogging problems not only in your home's wastewater plumbing, but also for your community's sewer system and in the Village of Winneconne's Waste Water Treatment Facility (WWTF) and its processes.

There are two things that can be safely flushed down the toilet: human waste and toilet paper. Any other item has the potential to clog up the system, regardless of how easily it appears to slide down the bottom of your toilet. Common items that are often flushed that should not be, include:

- Wet Wipes (Baby Wipes, Disinfecting Wipes, Flushable Wipes)
- Facial Tissues
- Feminine Hygiene Products
- Grease
- Cotton Swabs
- Dental Floss
- Cat Litter
- Pharmaceuticals and Prescription Drugs

Often, these items do not even make it past the lateral connection from your home to your local sewer system, building up and clogging the line. If these products make it to the street, they can still plug up and damage the pipes and pumps that convey sewage to the WWTF, potentially causing overflows and basement backups that can be costly to repair. If those products make it to the WWTF, they can also jam up equipment there.

Pharmaceuticals and prescription drugs also should never be flushed down the toilet or thrown in the garbage. When put down the drain, drugs and pharmaceuticals can get right back into our drinking water supply, and be harmful to fish and other wildlife. Wastewater treatment facilities are not designed to remove these contaminants from their effluent.

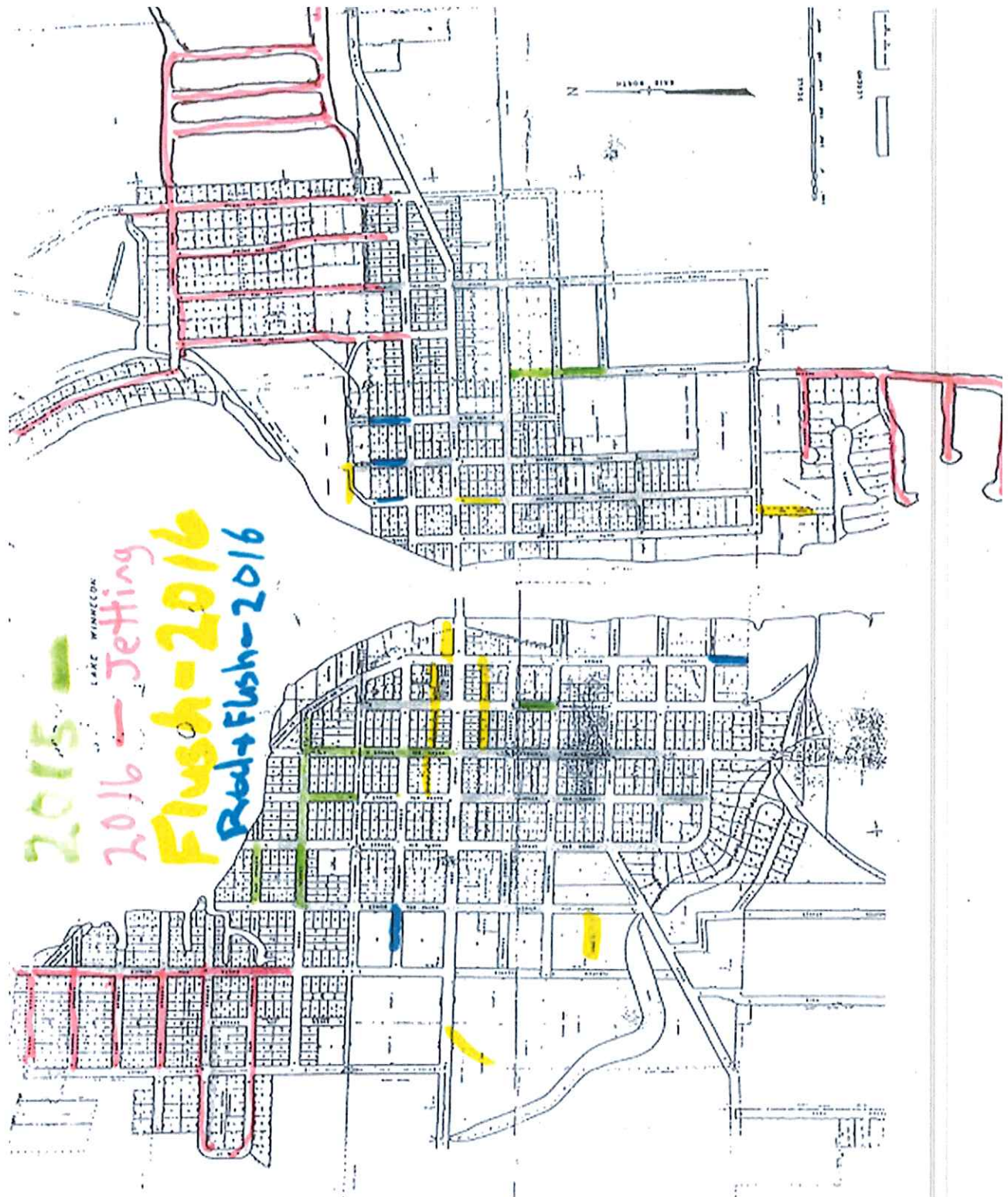
To help protect the investment we have all made in our homes, the municipal sanitary sewer system, and the Village of Winneconne WWTF, please dispose of all disposable wipes, personal hygiene products, grease, and anything else that is not toilet paper or human waste in the garbage, not the toilet.

Respectfully,

Kirk Ruetten
Director of Public Works

APPENDIX D EMERGENCY CONTACT LIST

Appendix E Rodding and Flushing



I will put this on the agenda for the next Public Works Committee. I would like to talk about this project with yourselves on site to take a few measurements and see what can and cannot be done. Some things to keep in mind would be the width will have to be five feet with less than a two percent slope to comply with ADA. Also, I want to look at the green space left after to see if it would be adequate for snow loading and buffer. If there is a good time to meet up in the near future to discuss some of these concerns, please let me know. Any questions please feel free to give me a call.

We are planning to put a sidewalk in on Meadow Ln. from 3rd St. to the white house (that sits approximately in the middle of the school block).

Wondering if we can put more than one entry/exit from the road to the sidewalk? So, when parents drop off their student they have multiple drop off points (students have more than one path to get to the sidewalk from the road). Mitch, you may have to provide Kirk a drawing ...

Obviously, as we move forward, we will be in touch. I've cc'ed our new Director of Facility Management, Mr. Jerry Zamzow, on this email, so you are able to connect.

<Title>



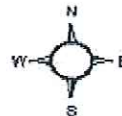
McMAHON
ENGINEERS ARCHITECTS

Utilities Data

- | | | | | | |
|---|---------------|---|------------------|---|--------------|
| | Water Main | | Hydrant | | Catch Basin |
|  | Storm Main |  | Storm Manhole |  | System Valve |
|  | Sanitary Main |  | Sanitary Manhole |  | Outlet |
|  | Culverts |  | Record Drawings | | |

Land Base Data

-



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07/21/2016
Scale 1:500

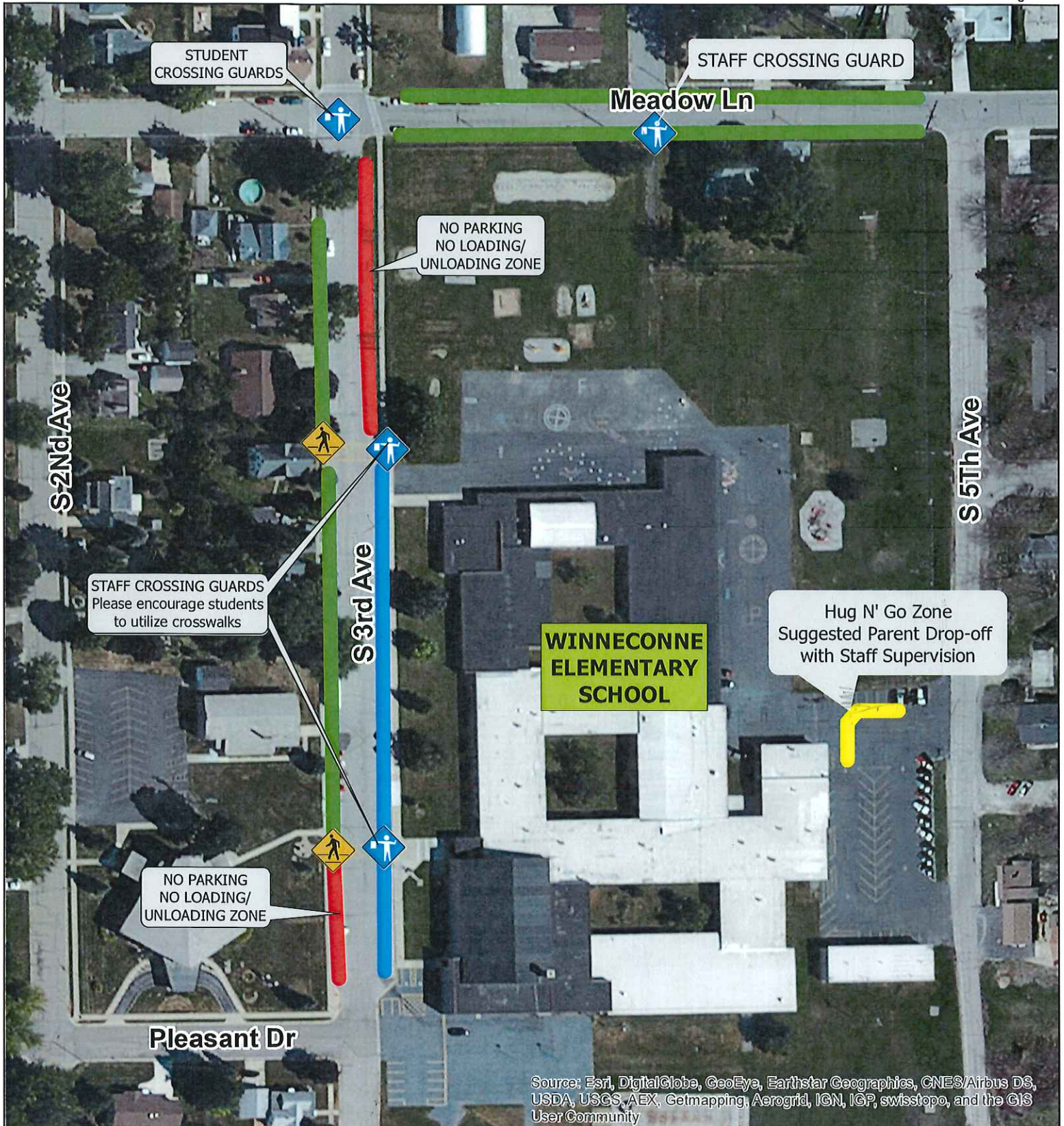
WINNECONNE ELEMENTARY SCHOOL PICK-UP & DROP-OFF PROCEDURES

East Central Wisconsin
Regional Planning Commission
ECWRPC

Map Prepared July, 2015 by:

This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.

0 100 200 Feet



Resolution 8.1-2016 #JustFixItWI Transportation Funding Resolution

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to "Filling Potholes: A New Look at Funding Local Transportation in Wisconsin," commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to "Filling Potholes," municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012; and

WHEREAS, high quality and fast transit systems are critical to attracting businesses and people to urban areas, yet state funding for transit is less today than it was five years ago; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

WHEREAS, the Village Board recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of our state and local roads as well as local transit systems will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED by the Village of Winneconne Village Board urge the Governor and Legislature to #JustFixItWI and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's multi-modal transportation system. Furthermore, the Village Board directs the Clerk to send a copy of

this resolution to our State Legislators, Governor Scott Walker and the League of Wisconsin Municipalities.

Adopted this 16th day of August, 2016, by a vote of in favor, against, and abstain,

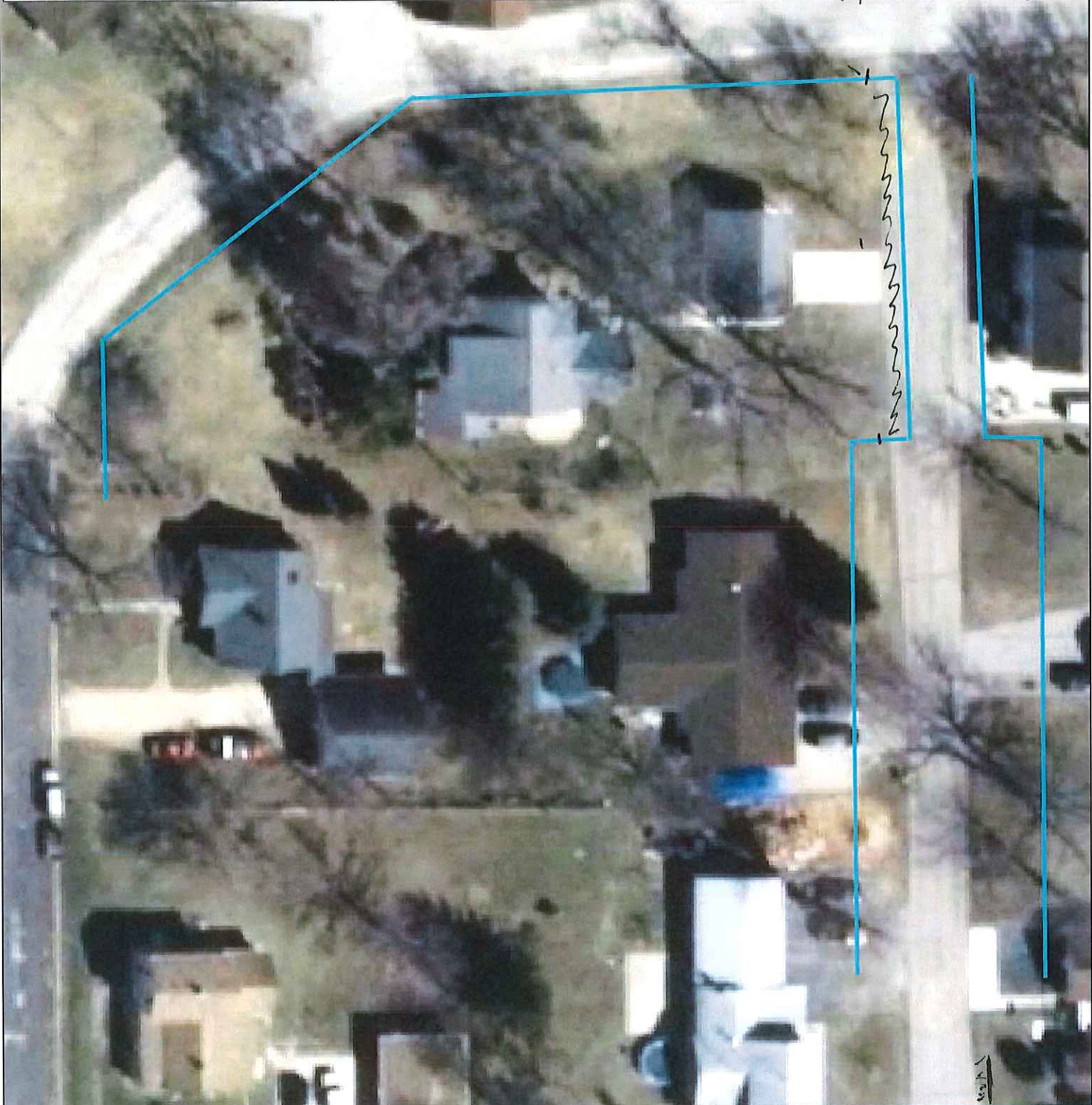
John A. Rogers
Village President

Jacquie Stelzner
Village Clerk-Treasurer

<Title>

Repair correctly.

Repair correctly.



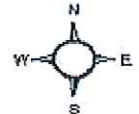
McMAHON
ENGINEERS ARCHITECTS

Utilities Data

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Land Base Data

-  Water Body
  Parcel Boundary
  Municipal Boundary
-  Roads
  Contour Interval



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07/28/2016
Scale 1:500



Invoice 109321
Invisible Fence by Golrusk

2543 Babcock Rd
Green Bay, Wisconsin 54313
(920)405-0540 1(800)824-3647

Sold To	Comments
Jason Harmon 140 N. 3rd Ave Winneconne, WI 54986	Service call reburied 50ft of wire on right side of driveway from city work. Thank you!

Phone: (920) 203-0590

Customer ID	Order #	Order Date	Install Date	Order Type	Sales Rep	Installer
HARM0003	109321	6/27/2016	7/11/2016	Service	Van Lanen, Brianna	Guns, Tanner

Part #	Description	Serial #	Qty	Unit Price	Disc.	Ext. Price
SERVICE	Service Call		1.0	\$100.00	0.0 %	\$100.00
addsertim	Additional Time \$80/hr 15min increments		2.0	\$20.00	0.0 %	\$40.00
Fuel 03	Truck Charge - Out of Green Bay		1.0	\$35.00	0.0 %	\$35.00
WR-1000-PE	loop wire		20.0	\$1.00	0.0 %	\$20.00

Date	Method	Card Number	Reference	Amount	Subtotal:	\$195.00
					Tax @ 5.000 %	\$0.00
					Total:	\$195.00
					Balance:	\$195.00

Invoice balance due in 10 days. Checks & Credit Cards are accepted.
Battery Plan payment should be made prior to the start of the new plan.